

Statewide Faculty Curriculum Council
 Minutes from the March 14, 2014 Meeting
 Lowry, Building 959, President's Conference Room

- I. In attendance:
- Tara Bell - CCCS
 - Fred Boettcher-OJC
 - Peggy Burrus – RRCC
 - Jim Crandall - Aims
 - Don Crawshaw – PPCC
 - Tammy Dorenkamp - OJC
 - Jeff Froyd-CCD
 - Stanton Gartin - NJC
 - Lynnette Hoerner—RRCC
 - Martha Jackson Carter - CCA
 - David Johnson – CNCC
 - Mike Klouser - PTC
 - Lauren Kordupleski—CCCS
 - Carol Kuper - MCC
 - Beth Lattone – CCA
 - Lindsay Lewan – ACC
 - Chris Luchs - CCCOnline
 - Michael Payne – PCC
 - Paula Provence – ACC
 - Brenda Rhodes-Martinez - NJC
 - Boyd Rodman—PCC
 - Claudia Romero—FRCC
 - LaVonya Todd-Washington – EGTC
 - Scott Thompson - NJC
 - Becky Young-LCC

II. **Approval of Minutes and Revisions on Bulletin Board**
 a. **Approval of February 14 minutes, first and second motion approved.**

Approvals:

COURSES POSTED IN FEBRUARY 2014				Chair	SFCC	
Prefix & #	Course Title	Crdts	New/Delete/Revise	Approval	Approval	Notes
CAD 217	Rhino	3	NEW	√	√	How is this different from other CAD software? The software is specific to an industry and similar to other modeling software, but specific in title.
EMS 225	Paramedic Practice	3	revised-dscrptn,cmptncls,outln	√	√	
EMS 229	Paramedic Pharmacology	3	revised-dscrptn,cmptncls,outln	√	√	
EMS 231	Paramedic Cardiology	5	revised-dscrptn,cmptncls,outln	√	√	

EMS 233	Paramedic Medical Emergencies	4	revised-dscrptn,cmptncs,outln	√	√	
EMS 235	Paramedic Trauma Emergencies	4	revised-dscrptn,cmptncs,outln	√	√	
ENY 161	Energy Industry Fundamentals	4	NEW	√	√	
GEO 105	World Regional Geography	3	revised-dscrptn,cmptncs,outln	√	√	Clean up courses before degree with designation goes forward. Originally this course had too many competencies. Would this require a new GT submission? Scott worked with the GT group they feel...Not changing the essence of the course, it would not need to be resubmitted and would not impact the GT course. Went from 54 competencies to 15. Categories were broad before. Mike Castellon Guest, FRCC
GEO 106	Human Geography	3	revised-dscrptn,cmptncs	√	√	Problematic comp, clean up. Would this require a new GT submission? Scott worked with the GT group they feel...Not changing the essence of the course, it would not need to be resubmitted and would not impact the GT course.
GEO 111	Phys Geo:Lndfrms w/Lab	4	revised-dscrptn,cmptncs,outln	√	√	Stronger emphasis on geologic aspects, cleaned up to geography, eliminated geology pieces, added the landforms and soils pieces. Would this require a new GT submission? Scott worked with the GT group they feel...Not changing the essence of the course, it would not need to be resubmitted and would not impact the GT course.
GEO 160	Global Climate Change	3	NEW	√	√**	Drafted by one who has specialty in climatology. Will move it forward later as a GT course. Cross list this with Geology course? Geology would like to have this similar course in their discipline. No resistance to GEY creating a course similar and beyond the 20%. ** Would like GEO and GEY to sit down at the 2:2 to discuss the cross listing of courses. Similar circumstance to an ECE and PSY course cross list. Any GT with 3 credits – not in GT yet, but would give students another course in GEO. What's the difference between MET 151 and this course – GEO looks at climate and weather and encompasses geological systems, global political aspects and well and policy. MET course seems more on climate change, looks more at the science level, what makes climate change, not the human effect the GEO course makes.
MTE 135	Lean Six Sigma	4	NEW	waiting		
COURSES POSTED IN JANUARY 2014				Chair	SFCC	
Prefix & #	Course Title	Crdts	New/Delete/Revise	Approval	Approval	Notes
EGG 102	Engineering Methodologies	3	NEW	√	*HOLD	share with EGT&MTE Students taking engineering for transfer. UCCS Colorado Springs and Pikes Peak agreement, to transfer. Structure dictated by what needs. Using software in the course, Mat Lab software. Analysis software very specific to Engineering. Red Rocks is developing a course to transfer to Mines, FRCC developing a course to transfer to CSU. Would like to create a course which meets everyone's needs. We don't really have an engineering agreement, each school has their own. Probably a year away from reaching an agreement with the state schools in engineering, 30 credits proposed. Lynnette agreed to collect list of names of who is creating similar courses across the state. This course is intended as an intro course. The EGG discipline may need to create two

						to three courses to suffice. DC Victor Anderson present to discuss this course with the group. *Will hold off on approving this course, have the 2:2 be the meeting place for discussion of what courses are needed.
FIW 250	Computer Aided Furn Design	3	NEW	NO		This is the CAD 217 course
FIW 260	Woodworking Intensive I	12	NEW	waiting		
MAT 102	Skilled Trades/Industrial Math	2	NEW	waiting		
PSP 117	Pattern Drafting I	3	revised-ttl,dscrptn,cmptncs,outln	√	√	Concern THE 109 is the same as this course. Would like to change the title some so that there is a difference between THE's course name and PSP's name. Add "Apparel" to each title, ie: Apparel Pattern Drafting I
PSP 118	Pattern Drafting Menswear	3	revised-ttl,dscrptn,cmptncs	√	√	
PSP 134	Pattern Drafting II	3	revised-ttl,dscrptn,cmptncs,outln	√	√	Change name to Apparel Pattern Drafting II
PSP 135	Pattern Drafting III	3	revised-ttl,dscrptn,cmptncs,outln	√	√	Change name to Apparel Pattern Drafting III
PSP 136	Pattern Drafting IV	3	revised-ttl,dscrptn,cmptncs,outln	√	√	Change name to Apparel Pattern Drafting IV
PSP 137	Pattern Drafting V	3	revised-ttl,dscrptn,cmptncs,outln	√	√	Change name to Apparel Pattern Drafting V
COURSES POSTED IN DECEMBER 2013				Chair	SFCC	
Prefix & #	Course Title	Crdts	New/Delete/Revise	Approval	Approval	Notes
CIS 109	Introduction to the MAC	1	NEW	waiting		
CUA 239	Production Apps-Internat'l	4	NEW	√	HOLD	
FIW 201	Furniture I-Table Making	4	revised-ttl,dscrptn,outln	√	HOLD	
FIW 202	Furniture II-Carcass Construct	4	revised-ttl,dscrptn,outln	√	HOLD	
FIW 203	Furniture III-Chair Making	4	revised-ttl,dscrptn,cmptncs,outln	√	HOLD	
FIW 251	CNC Router I	3	NEW	√	HOLD	
HHP 163	Anatomy for Reflexology	1	NEW	√	√	revise ttl & dscrpt
HIT 102	Medical Vocabulary	3	NEW	√	√	Change title to Medical Vocabulary for Coding Change comp #7 from understand to Explain
POS 250	Colorado Legislature	3	NEW	√	HOLD	revisions needed
COURSES POSTED IN APRIL 2013				Chair	SFCC	
Prefix & #	Course Title	Crdts	New/Delete/Revise	Approval	Approval	Notes
AEC 145	Structural Detailing	3	NEW	waiting		
JRD 104	Handcrafted Jewelry	1	NEW	√	√	REVISIONS RECEIVED Primarily beads and wire. Been teaching as Special Topics course as a workshop. Guest Scott Wakefield, CCA
JRD 105	Cold-Connections in Metal	1	NEW	√	√	REVISIONS RECEIVED Using metal, wire, sheet metal...
JRD 120	Introduction to Jewelry Making	3	NEW	√	√	REVISIONS RECEIVED This course is necessary for the AAS Jewelry Design How does this compare to ART course? The processes are different due to using heat.
PHV 101	Tec Lab Skills & Procedures	4	DELETE	HOLD	DROP	HOLD for PHY Drop this course from BB, archive it.
PHV 110	Fundamentals of Photonics	2	DELETE	HOLD	DROP	HOLD for PHY

						Drop this course from BB, archive it.
PHV 120	Introduction to Lasers	3	DELETE	HOLD	DROP	HOLD for PHY Drop this course from BB, archive it.
PHV 131	Electro-Optic Components	3	DELETE	HOLD	DROP	HOLD for PHY Drop this course from BB, archive it.
PHV 175	Special Topics	0-12	DELETE	HOLD	DROP	HOLD for PHY Drop this course from BB, archive it.
PHV 176	Special Topics	0-12	DELETE	HOLD	DROP	HOLD for PHY Drop this course from BB, archive it.
PHV 231	Wave Optics	3	DELETE	HOLD	DROP	HOLD for PHY Drop this course from BB, archive it.
Courses submitted for gtpathways						
	SFCC		CDHE			
	Approval		Approval			
Spring 2014						
AST 150	√		<i>in process</i>			
AST 160	√		<i>in process</i>			
HIS 203	√		<i>in process</i>			
HIS 218	√		<i>in process</i>			
HIS 259	√		<i>in process</i>			
LIT 246	√		<i>in process</i>			

Follow-up Notes/Agenda

- **Pattern Drafting guest: Eugene Rooks, EGTC.**
 - Looking for progression through the courses with the Pattern Drafting I, II, III, etc. To streamline the process for the students, to keep in sync with the offerings.
 - Drafting is a term used in this industry.
 - Concern that THE 109 is the same as PSP 117

- **Should we be asking Discipline chairs to keep record of the votes and comments which have come through course review? (in the event a course is marked as approved, but the discipline team voted closely).**
 - Does the DC handbook state they have to get approval from the faculty? It's possible a chair could approve without all faculty reviewing.
 - How do we know how close the vote are and whether sent to Lauren appropriately.
 - Email sent out from DC, some DC's keep record and include in their email: Failure to respond is a yes vote.
 - Add to DC training the importance of keeping records.
 - Add to email back to Lauren, how the discipline team voted, record of numbers voted for and against.

- Boyd will add some more language to the DC Handbook. Will also add the lack of response indicates approval. Add a voting button in the email out to the discipline which makes it easy to click. It is important when major changes occur and it might be wise of the DC to reach out and make sure everyone is on board.
- **Process for accepting new colleges into CCCNS**
 - Western Colorado Community College has brought this up. Already part of this state, don't know that we have a policy. We have invited them in the past to be part of this group, wanted them here all along. They will need to change courses to align with CCCNS.
 - Dr. Migler asked Lauren to bring this discussion forward.
 - He should meet with their president or provost.
 - Add this topic to the next VPI meeting.
 - Do they want to move all of their courses over or pick and choose?
 - Would have a lot of process work to move their courses over.
- **What is the length of time a course number can't be used after a course has been deleted?**
 - The number can be pulled up quickly after moving it to archived.
 - There is no policy or length of time. Course number can be used right after its deletion of the no longer needed course.
- **Potential overlap between engineering related:**
 - Narrow 6 courses down to 2. Prefer not to have a large number of classes with similar material.
- **When new courses are approved at the college level, how soon can the course be offered at the state level? We've been under the assumption that the course is ok for the college who proposed it to offer it up to a full year without state approval, is this correct? How does this process work exactly?**
 - Once the course hits the BB, Lauren enters it into Banner. It is a quick process.
- **What is the process for cross listing a course?**
 - Discipline would request it.
 - SFCC would ask them to have disciplines work closely together.
 - How do we know what is cross listed? Create a list?
- **Creation of a new prefix- How does SFCC want the submission "form" to look.**
 - We should create a form, need a formal procedure. Boyd will create the drafted form for our April meeting.
 - What's the prefix, what's the rationale, have you checked with Lauren if it's available?
 - Should also start with system Program Director.
 - Can't reuse a prefix if it's been deleted unless used again for the same discipline.
 - Banner thing.
 - Lauren thinks it might be possible a prefix can be brought back.
 - Can rename a prefix in Banner.

- With the new BS degrees will this create new prefixes?
 - Will need to create new 300/400 level courses
 - Culinary & Dental Hygiene proposed
 - SFCC approves the prefix at one meeting and then the new courses could be approved at the next meeting.
 - Create a list of what prefixes we have, what they are, what's been used/deleted, active/non-active.
 - Recommend 2:2 discussion between disciplines where there is similarity.
 - **Follow-up notes:**
 - Proposed website changes for easier use of the proposed database and bulletin board.
 - -No changes are being accepted at this time because CCCS is launching a more modern and mobile friendly revamped version of the System's website (www.cccs.edu).
 - -The VPI's will be discussing the reasoning behind the password protected proposed database in the hope that the password can be removed all together.
-

**CCCNS / CCHE Updates –
None**

The Meeting was adjourned. Next meeting is on April 11, 2014.

Minutes Respectfully Submitted by
Claudia Romero, FRCC
SFCC Secretary