







Statewide Faculty Curriculum Council
Minutes from the September 11, 2015 Meeting
Lowry, Building 959, President's Conference Room

I. In attendance: Introductions of all members

<u>Member</u>	<u>School</u>	<u>Present</u>	<u>Member</u>	<u>School</u>	<u>Present</u>
Jeff Barratt	EGTC		Barbara McDonnell	CCCS	X
Ed Baumgard	K12		Warren Munick	PPCC	X
Tara Bell	CCCS	X	Ryan Newport	TSJC	X
Fred Boettcher	OCC	X	Michael Payne	PCC	X
Kent Blevins	RRCC	X	Paula Provence	ACC	X
Janet Brandau	CCA	X	Brenda Rhodes	NJC	X
Kent Clement	CMC	X	Boyd Rodman	PCC	X
Jim Crandall	Aims	X	Eric Rogers	ACC	
Ric Dena	EGTC	X	Claudia Romero	FRCC	X
Tammy Dorenkamp	OJC	X	Rhonda Shoenecker	TSJC	
Jeff Froyd	CCD	X	Leigh Sinclair	CCS	
Kris Gates	PPCC	X	Sara Smith	CMC	
Jennie Gross	CCCS	X	Scott Thompson	NJC	X
Christine Gaudinski	Aims	X	Brad Vickers	K12	
Jennifer Harrell	CCA	X	LaVonya Todd-Washington	EGTC	X
Ken Harrell	MCC	X	Tracey White	CMC	X
Lynnette Hoerner	RRCC	X	Angela Williams	CCCS	X
Scott Idlet	Pickens	X	Matt Wilson	FRCC	
David Johnson	CNCC	X	Becky Young	LCC	X
Michelle Koch	CCCS	X	Don Yoxsimer	LCC	
Carol Kuper	MCC	X			
Danielle Langworthy	CCD		Guests:		
Beth Lattone	CCA	X	Stanton Gartin	NJC	X
Lindsay Lewan	ACC	X	Sandy Veltri	FRCC	X
Chris Luchs	CCOnline		Amy Clemons		X
Kelly Martin – Puelo	CNCC				

Meeting Agenda

<u>Topic</u>	<u>Responsible Party</u>	<u>Discussion/Outcome</u>
1. Approval of Prior Meeting Minutes	Boyd Rodman, Chair	Approved
2. Academic Affairs	Angie Williams	Introduction of Barbara McDonnell Welcome Barbara
3. gtPathway	SFCC	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  PSY 231 -Updated Syllabus3.docx </div> <div style="text-align: center;">  gtPathways Course Nomination Form.pdf </div> </div> <p>gtPathways is on hold for at least this academic year. All courses are being reviewed.</p> <p>PSY 231 Approved</p>
4. RTE 290	Amy Clemons	<p>Needs compliance for HLC, banner does not recognize clinical due to same language. RTE 291 exists, Looking to renumber existing mammography internship so they are in the same category. Start with changing this course to RTE 270 to begin with and will allow 2 internship experiences and be transcribed properly.</p> <p>RTE is running out of numbers for their internship options, therefore using the 270's Experiential Learning Move RTE 290 to RET 270 and then RET 291 will become RTE 271.</p> <p style="color: red;">Delete RTE 290 and renumber to RTE 270 – APPROVED</p>

		Will come up in ED Services that this course indicates clinical in the title but within the internship numbering. Can fall into internship, clinical and experiential learning categories. Change the course name to: Mammography Clinical I
5. Bulletin Board – review/approval	Boyd Rodman, Chair	
6. Discussion AS/AA Degree requirements	Barbara McDonnell, Sandy Veltri, Stanton Gartin	   CCCS-Genral-Liberal-AA-Degree.docx CCCS-Genral-Liberal-AS-Degree.docx Associate in Science Degree Requirements 5 colleges have “any course” can fill the SBS in SS1, the other indicate from 2 different disciplines. Financial Aid will only pay for what is stated in that area, Title IV states it won’t pay for that requirement. Propose to change the language and leave it up to the student to decide Up to University to decide if they accept towards the major or move to the minor. AA & AS Requirements (want them to be the same in the Art & Hum/SBS areas): Pull History out of Arts & Hum/SBS area – Add History as its own requirement/category In Arts & Hum/SBS area work on rewording and bring to the meeting next month for voting rights. Scott will work with Sandy and Stanton. Dwd can make choices, AA/AS need requirements
7. Course numbering updates 300 and 400 level courses, same numbering sequences/delivery method	Jennie Gross	 Course Delivery Method and Number.d

		<p>Approved</p> <p>Jennie informed SFCC that we are running out of numbers. May need to add another digit at some point.</p> <p>500's locked down</p> <p>Add 600's</p> <p>800 – 900's used for transfer in</p> <p>1000's already exist</p> <p>SFCC recommends adding another number system and seek approval from Ed Services</p>
<p>8. Unknown Prefix Jeopardy</p>	<p>Jennie Gross</p>	<p> Unknown Prefix.xlsx</p> <p>These disciplines came from the archived courses review. Not going to archive the prefix, will archive the classes. The system never deletes a prefix in the event it needs to be used again it can be brought back quickly.</p> <p>APT – Paula will try to figure out what happened to this discipline, RRCC.</p> <p>CDF - archive</p> <p>CYF – Delete – was used at NJC</p> <p>DRV – NJC Intends on using in the future – (archive for now and bring back out when needed)</p> <p>GED – EGTC uses GED 100, Lamar used to offer these courses, financial aid didn't support tuition on them, they now use AAA. Send to AAA group</p>

		<p>HSE – there is a program in the state</p> <p>ICF – was at PPCC, Warren will follow up on this discipline</p> <p>MAA – go under Construction (CON)</p> <p>MED – may have one course under Paralegal</p> <p>SLP – OCC still uses this prefix</p> <p>SPE – eliminated a few years ago – send to COM</p> <p>TEC – eliminated a few years ago</p> <p>TLT – CIS Discipline group is working with this prefix</p>
9. Early Childhood agreement status?	David Johnson	What is the status of the Elementary Education & Early Childhood agreement? What’s posted on CDHE is the most current and both are now Dwd’s.
10. Audit of courses not offered	Boyd	<p>The audit of the archived courses, does not include the Aims, CMC, Pickens or EMGT course offerings.</p> <p>Review them carefully.</p>
11. 2:2	Angie	<p>Have 400 registrants, encourage your faculty to register so there are enough rooms and food. Remember FULL time faculty only please.</p> <p>Check in occurs in the Discipline meeting</p> <p>Votes are binding, but still require curriculum to be approved through our process.</p> <p>Minutes must be completed electronically, sign in sheets will be available. Write legibly.</p> <p>Distribution list additions/changes must come from the</p>

		VPI, Angie cannot take it directly from Faculty.
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Bulletin Board

Bulletin Board Listing Proposed Course Changes to CCCNS									
Updated	8-Sep-15								
COURSES POSTED IN Sept 2015									
<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>Contact Hours</u>	<u>School</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	<u>Notes</u>
RTH 255	CT For Radiation Therapists	2	30	CCD	NEW	√	Don McCoy		
BIO 211	Cell Biology	5	150	FRC	Revise: credits (4 to 5)		Kimberly Kushner		
PBH	Public Health								
EMS 226	Paramedic Practice -Lab	2	60	CCA	Revised comptncies, outline, descptn		Beth Lattone		
EMS 228	Paramedic Special Considerations Lab	2	60	CCA	Revised comptncies, outline, descptn		Beth Lattone		
EMS 230	Paramedic Pharmacology Lab	2	60	CCA	Revised comptncies, outline, descptn		Beth Lattone		
EMS 232	Paramedic Cardiology Lab	1	30	CCA	Revised comptncies, outline, descptn		Beth Lattone		
EMS 234	Paramedic Medical Emergencies	1	30	CCA	Revised comptncies, outline, descptn		Beth Lattone		
EMS 236	Paramedic Trauma Emergencies Lab	1	30	CCA	Revised comptncies, outline, descptn		Beth Lattone		
COURSES POSTED IN June 2015									
<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>Contact Hours</u>	<u>School</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	<u>Notes</u>
DAN 255	Dance for Camera	2		PPCC	NEW	√	Debra Throgmorten, Stephanie Kobes-	HOLD	
PSY 118	Spiritual Psychology	1	15	RRCC	NEW		Allison Hagood		Will review at 2:2
COURSES POSTED IN May 2015									
<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>Contact Hours</u>	<u>School</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	<u>Notes</u>
HUM 219	The Cultural History of Jazz	3		CCS	NEW	√	Peter Beal		HUM needs to talk with the MUS prefix. Needs to sound like a HUM course. Is the intent to move this to GT?

RTE 270	Mammography Internship	1 to 12		CCD	Revised credits 5 to variable 1 -12 comptncies, outline, descptn, title		Mary Nifong	HOLD - rtn for clarification updated number to 270 -- Clinical discipline is maxed on 280-284	
ACT 245	Waterborne Paint Application	3		AIMS	NEW	√	Tim Grauberger	√	Old paints no longer legal. Course description starts with Discusses, change to "Covers" & revise #2 weaterborne to waterborne.
ACT 254	Resto - Mod I	6		AIMS	NEW	√	Tim Grauberger	√	New push in the AutoCrafting field. Auto restoration of old cars. Each section is necessary. The number of competencies to number of credits is minimal, however, there is a large amount of content necessary in each.
ACT 255	Resto - Mod II	6		AIMS	NEW	√	Tim Grauberger	√	"Remove pre 1975" statement on all courses
ACT 256	Resto - Mod III	6		AIMS	NEW	√	Tim Grauberger	√	#3 needs fixed, start with MIX and remove everything before it

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ACT 257	Resto - Mod IV	6		AIMS	NEW	√	Tim Grauberger	√	
ACT 258	Resto - Mod V	6		AIMS	NEW	√	Tim Grauberger	√	
ACT 259	Resto - Mod VI	6		AIMS	NEW	√	Tim Grauberger	√	
EIC 128	Theory and Calculations	1	67.5	RRCC	NEW	√	Jason Hazlett		HOLD - rtn for work
EIC 129	NEC Code Changes	1	67.5	RRCC	NEW	√	Jason Hazlett		HOLD - rtn for work
PHO 236	Product Photography	3		RRCC	Revised ttl, comptncies, outline, descptn		Thomas Harrop	√	Remove PHO 234 reference from course description.
NRE 232	Backcountry Travel for Natural Resource Professionals	2		FRCC - LC	NEW	√ — —	Kato Dee	√	Change course description to start with Provides sentence... and move the Designed sentence after. This course requires land use permits and risk management consideration. Sounds like a lab with geography. Change #3 to USE... remove Learn how to. III should change to PLOTTING
RTE 265	MRI Registry Review	2		PCC	NEW	√ —	Donald McCoy	Send back	86 words in the course description, review competencies for accuracy in MR and MRI and rewrite the outline so it is not listed as competencies.
HPR 112	Phlebotomy	4		PCC	Revised comptncies, outline, descptn		Chris Heuston		2:2 discussion
COURSES POSTED IN April 2015									
<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>		<u>School</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	
OSH 146	Hazardous Materials	3		TSJC	Revise: credits (2 to 3) comptncies, outline, descptn	√	Greg Shamburg		

COURSES POSTED IN February 2015									
<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>		<u>School</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	
MLT 131	Introduction to Hematology	2		OJC	Revise: comptncies	√	Jennifer Kroetch	HOLD	
MLT 132	Hematology II	4		OJC	Revise: comptncies	√	Jennifer Kroetch	HOLD	
MLT 141	Immunology/Immunohematology	4		OJC	Revise: comptncies, outline	√	Jennifer Kroetch	HOLD	
MLT 242	Clinical Chemistry II	4		OJC	Revise: comptncies, outline, descptn	√	Jennifer Kroetch	HOLD	
MLT 241	Introduction to Clinical Chemistry	2		OJC	Revise: outln	√	Jennifer Kroetch	HOLD	
COURSES POSTED IN December 2014									
<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>		<u>School</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	
MAC 280	Machining Internship	3		CCD	NEW	HOLD	Gregg White	HOLD	2:2 discussion
Courses submitted for qtpathways									
<u>Submission</u>									

ON HOLD. POSSIBLY FOR UP TO ONE YEAR. NO NEW COURSES WILL BE VOTED ON, ONLY THOSE WITH PREVIOUS REVISIONS TO PRIOR REVIEWED COURSES.

DEH 482	Public Health Internship II	3	90	CCD	NEW	v	Michelle Kohler	HOLD - rtn for work		Remove CCD from course description. All DEH should follow proper guidelines, no course numbers in descriptions, references to institutions or books. Must start with action verb
DEH 302	Applied Dental Hygiene Research Methodologies	3	45	CCD	NEW	v	Michelle Kohler	HOLD - rtn for work		See DEH 482 "Introduces the basics
DEH 325	Advanced Concepts in Oral Health Promotion and Community Planning II	2	30	CCD	NEW	v	Michelle Kohler	HOLD - rtn for work		See DEH 482
DEH 355	Social and Behavioral Determinants of Health	3	45	CCD	NEW	v	Michelle Kohler	HOLD - rtn for work		Should "oral" be added to title. Not specific to roal health, just general health. The book/story reference in the course descritpon should be removed and added to the topical outline
DEH 387	Dental Hygiene Leadership and Administration	3	45	CCD	NEW	v	Michelle Kohler	HOLD - rtn for work		
DEH 425	Advanced Concepts in Oral Health Promotion and Community Planning II	1	15	CCD	NEW	v	Michelle Kohler	HOLD - rtn for work		

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WQM 421	Environmental Sampling and Containment	3	RRCC	NEW	√	Chelsea Campbell	√	√	
WQM 465	Water Toxicity Impacts on the Environment and Human Health	4	RRCC	NEW	√	Chelsea Campbell	√	√	

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WQM 311	Survey of Environmental Water Acts	2	RRCC	NEW	√	Chelsea Campbell	√	√	updated title to "Survey" 12.15.14
WQM 312	Survey of the Safe Drinking Water Act	2	RRCC	NEW	√	Chelsea Campbell	√	√	updated title to "Survey" 12.15.14
WQM 327	Water Industry Management	3	RRCC	NEW	√	Chelsea Campbell	√	√	
WQM 345	Principles of Hydrology	3	RRCC	NEW	√	Chelsea Campbell	√	√	
WQM 427	Managing Water projects	3	RRCC	NEW	√	Chelsea Campbell	√	√	
WQM 428	Water Data Management and Analysis	3	RRCC	NEW	√	Chelsea Campbell	√	√	
WQM 455	Interrelationships Between Humans and Water Ecosystems	3	RRCC	NEW	√	Chelsea Campbell	√	√	2.4.15 received updated course template. revise compt #1, #2
WQM 460	Source Water Management	3	RRCC	NEW	√	Chelsea Campbell	√	√	2.4.15 received updated course template. revise compt #1, #2
WQM 480	Senior Internship	3	RRCC	NEW	√	Chelsea Campbell	√	√	2.4.15 received updated course template. revise compt #1, #2
WQM 489	Senior Capstone	3	RRCC	NEW	√	Chelsea Campbell	√	√	2.4.15 received updated course template. revise compt #1, #2

Masters Bulletin Board

Bulletin Board Listing Proposed Course Changes to CCCNS - Master Certificate

Updated

9-Mar-15

COURSES POSTED IN June 2015

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>School</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	<u>Ed Services Approval</u>	<u>Notes</u>
PAS 631	History and Physical Exam I	2	RRCC	NEW		Debra Nickell	HOLD - rtn for work	v	9.8.15 updates posted to description, competencies and outline. Course descriptions need to be more descriptive about the course - not the competencies. Competency #4 a good example
PAS 632	History and Physical Exam II	2	RRCC	NEW		Debra Nickell	HOLD - rtn for work	v	9.8.15 updates posted to description, competencies and outline. Course descriptions need to be more descriptive about the course - not the competencies.

PAS 633		History and Physical Exam Lab I	2	RRCC	NEW		Debra Nickell	HOLD - rtn for work	v	9.8.15 updates posted to description, competencies and outline. Course descriptions need to be more descriptive about the course - not the competencies. Competency #4 a good example
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PAS 634	History and Physical Exam Lab II	2	RRCC	NEW		Debra Nickell	HOLD - rtn for work	√	9.8.15 updates posted to description, competencies and outline. Course descriptions need to be more descriptive about the course - not the competencies.
PAS 681	Patient Care I	12	RRCC	NEW		Debra Nickell	√	√	remove "successfully" from Competency #1
PAS 682	Patient Care II	12	RRCC	NEW		Debra Nickell	√	√	
PAS 683	Patient Care III	12	RRCC	NEW		Debra Nickell	√	√	
PAS 684	Patient Care IV	12	RRCC	NEW		Debra Nickell	√	√	
PAS 685	Preceptorship	8	RRCC	NEW		Debra Nickell	√	√	
PAS 689	Master's Project/Capstone	4	RRCC	NEW		Debra Nickell	√	√	

The Meeting was adjourned. Next meeting is on October 9, 2015.

Minutes Respectfully Submitted by
Claudia Romero, FRCC
SFCC Secretary