

Statewide Faculty Curriculum Council  
Minutes from the February 13, 2015 Meeting  
Lowry, Building 959, President's Conference Room

**I. In attendance: Introductions of all members**

Tara Bell – CCCS  
Fred Boettcher – OJC  
Janet Brandan - CCA  
Peggy Burrus – RRCC  
Ken Clement - CMC  
Jim Crandall – Aims  
Don Crawshaw – PPCC  
Tammy Dorenkamp - OJC  
Christine Gaudinski – Aims  
Jennie Gross – CCCS  
Ken Harrell - MCC  
Lynnette Hoerner—RRCC  
Martha Jackson Carter - CCA  
David Johnson – CNCC  
Scott Idlet - Pickens  
Carol Kuper - MCC  
Danielle Langworthy – CCD  
Beth Lattone - CCA  
Lindsay Lewan – ACC  
Chris Luchs - CCCOnline  
Jerry Migler – CCCS  
Warren Munick – PPCC  
Ryan Newport - TSJC  
Michael Payne – PCC  
Paula Provence – ACC  
Brenda Rhodes - NJC  
Boyd Rodman, Chair —PCC  
Claudia Romero—FRCC  
Rhonda Schoenecker - TSJC  
Brenda Stevens - EGTC  
Scott Thompson – NJC  
Tracey White - CMC  
Angie Williams – CCCS  
Matt Wilson - FRCC  
Becky Young – LCC

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## Agenda:

Topic	Responsible Party	Discussion/Outcome
1. Approval of Prior Meeting Minutes	Boyd Rodman, Chair	<b>APPROVED January 16, 2015 minutes</b> <ul style="list-style-type: none"> <li>• first and second motion received.</li> </ul>
2. HHP courses	Jo Yaromy	<ul style="list-style-type: none"> <li>• Needs a discipline chair.</li> <li>• Clean up of these courses, combine courses to remove several 1 credit courses with too many competencies.</li> <li>• AAS and Certificate Program (15 credit certificates)</li> </ul>
3. gtPathway PHI 205	David Spiegel	<b>APPROVED</b> <ul style="list-style-type: none"> <li>• Table of contents error – can find the heading for the page number.</li> <li>• Change #3 to Demonstrate and understanding... to reflect what is already on CCCNS.</li> <li>• Jennie will update</li> </ul>
4. gtPathway ANT 225	Elizabeth Hirsch	<b>APPROVED</b>
5. Bulletin Board – review/approval	Boyd Rodman, Chair	See course information in table below
6. BAS - Bulletin Board – review/approval	Boyd Rodman, Chair	New Bachelor course(s)
7. BAS WQM courses	Chelsea Campbell	<ul style="list-style-type: none"> <li>• Jerry indicated that the Ed Services group has had many conversations about 300 400 level curriculum outline needed.</li> <li>• The group of SFCC has been identified on who will sit on that taskforce. (Scott Thompson, Claudia Romero, David Johnson, Boyd Rodman and Lynnette Hoerner)</li> <li>• What's the difference between all levels of courses may take several months/meetings to define.</li> <li>• Could we move ahead with the courses we have now (WQM) and request the discipline to revise their courses per the procedures defined later?</li> <li>• Chelsea new WQM DC.</li> <li>• Current competencies action verbs are these 300/400 level?</li> <li>• Courses designed off master classes using Blooms Taxonomy.</li> <li>• The assignments will really determine the evaluation.</li> <li>• Looking for more of the critical thinking, analyze higher level concepts.</li> <li>• The word “Explores” is thought of more introductory than 300/400 level.</li> <li>• Should number of competency be considered as well?</li> <li>• The discipline made their competencies very large.</li> <li>• The syllabus may be the place where the specifics really are provided rather than the guide. May be necessary to include a syllabus as part of the requirements of this level. Similar to gtPathways courses.</li> <li>• Specifically stated upper level/senior level terminology.</li> </ul>

		<ul style="list-style-type: none"> <li>• 4 years universities are not happy with this. It is our responsibility to require that these courses are written at the same level, will make the universities buy in to what the community colleges are bringing forward.</li> <li>• This degree will be launched in Fall 2016. Gives some time to provide all necessary documents required.</li> </ul>
<p>8. Proposed Guidelines – course approval, gtPathways</p>	<p>Jennie Gross</p>	<ul style="list-style-type: none"> <li>• Looking to place all memos, drafts together in one location. To include the “When and Why” we make the changes.</li> <li>• Can’t find that we have a policy of when they were approved and when they go live.</li> <li>• Fall course approvals will become live in May and Spring stays the same, approval goes live in May.</li> <li>• Revisions vs changes. Changes don’t go live until May. Revisions are right away.</li> <li>• Jennie will make the changes and bring them back in March for review and possibly approval.</li> </ul>
<p>9. Academic Affairs</p>	<p>Jerry Migler</p>	<ul style="list-style-type: none"> <li>• Prior learning assessment (PLA) old ‘credit for prior learning’, <ul style="list-style-type: none"> <li>• CDHE is presenting a discussion item today at the CO commission monthly meeting. Proposing a state wide proposal for such.</li> <li>• Advanced placement most concerned topic. Prior learning ie: military experience, industry experience, ACE transcribed – all examples of PLA.</li> <li>• Can we do a better job recognizing what students bring?</li> <li>• Problems: some colleges more rigorous than others, inconsistent reviews and how students are charged for this.</li> <li>• Use reputable third party reviewers. Those colleges providing reputable PLA are more likely to receive more students. The students will look for those institutions.</li> <li>• If an institution grants PLA, the other institutions also need to accept it from that original institution.</li> <li>• 7 states already accept 3’s for everything (ie: advanced placement 3, 4 or 5).</li> <li>• CDHE perspective, there are states where this is working; this is what’s good for students.</li> <li>• Reminder, we don’t take credits from non-accredited schools. Portfolio reviews are typically used in this situation.</li> </ul> </li> <li>• GT courses come up for review occasionally. Starting with Math and English courses first. April 24<sup>th</sup> meeting at ACC.</li> <li>• GE and Rubric Conversation on 300/400 level courses identified. Looking to get this started, first meeting in March. (Scott Thompson, Claudia Romero, David Johnson, Boyd Rodman and Lynnette Hoerner)</li> <li>• DwD – through our board, on CCHE agenda today. Getting closer.</li> </ul>

10. New PVT prefix	Rita Stoffel	<ul style="list-style-type: none"> <li>• Industry is requiring the knowledge of motors in all equipment. SVT, HEQ exists, but not that fit the criteria for PVT.</li> <li>• Worked with ASE faculty.</li> <li>• Emphasis on small engines. Much broader need for students.</li> <li>• Once new prefix is approved, PVT courses will come to SFCC.</li> <li>• Will be using a combination of PVT and SVT courses in their program.</li> <li>• Need to check against SVT so the courses are different.</li> <li>• Other new prefixes coming from RRCC soon</li> </ul>
11. MAC prefix	Claudia Romero	Recommend all MAC courses be reviewed and revised.
12. gtPathways list of approved spring classes	Angie Williams	<ul style="list-style-type: none"> <li>• List of approved spring courses will be sent today.</li> <li>• February 27<sup>th</sup> meeting schedule for review.</li> </ul>
13. Competencies related to Safety	Ken Harrell	<ul style="list-style-type: none"> <li>• ASE has courses with over the allowed amount. (20 competencies) How can we stay within the limit without adding everything required per NATEF and safety requirements.</li> <li>• We, SFCC, has set limits at 20, but we also get courses with inconsistent numbers related to 3, 6, 9 credit courses.</li> <li>• Had similar problems with PSY, this discipline added more sub categories (ie: a,b,c).</li> <li>• Can we change the rules for disciplines which require more than the limit?</li> <li>• Add a box on the form which indicates the competencies listed were written to certification standards or articulation agreements. Add line to include articulation or certification name/college.</li> </ul>
14. Handbook		<ul style="list-style-type: none"> <li>• Feb 5<sup>th</sup> 1999 Minutes reflected the mentioning of needing a Handbook. Thank you Fred for your research. ☺</li> </ul>
15. CCCS Master BB	Claudia Romero	<ul style="list-style-type: none"> <li>• Is there a Master BB? Yes. Contact Angie or Jennie, they keep one and can help find our answers.</li> </ul>
16. Receiving the BB sooner	Peggy Burros	<ul style="list-style-type: none"> <li>• Can we receive the BB sooner than Thursday? Prefer Monday or Tuesday of the week we meet.</li> <li>• Although the BB is always up, it isn't always accurate. Normally it is updated on the 7<sup>th</sup> due to receiving courses by the 5<sup>th</sup>.</li> </ul>

### Bulletin Board Review/Approvals:

Bulletin Board Listing Proposed Course Changes to CCCNS						
Updated	13-Feb-15					
COURSES POSTED IN January 2015						
Prefix & #	Course Title	Credits	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
CAD 160	AutoCAD Proficiency Preparation I	3	Revise: comptncies, outline	√	√	
CAD 161	AutoCAD Proficiency Preparation II	3	Revise: comptncies, outline	√	√	
CAD 236	MAP/3D	3	Revise: ttl, comptncies,	hold		
EIC 245	Supervisory Control and Data Acquisition	4	NEW	√	√	
HVA 262	Residential Heat Pump Service	2	Revise: chng descrip, comptncies, outline	√	√	
PVT	Power Vehicle Technology		NEW PREFIX	√	√	APPROVED
RTV 120	News & Sports Writing & Reporting	3	Revise: ttl	√	√	
ZOO 101	Introduction to Zoo Keeping; Science, Safety and Career Development of Zoo Keeping	2	Revise: ttl, chng descrip, comptncies, outline, credits (.5 to 2)	√	√	Remove "this course" from description. PPCC only program in the state. #15 change conducting to conducting and add Demonstrate job interviews, remove Develop skills.
ZOO 110	Wild Cats-Conservation and Management	2	NEW	√	√	
ZOO 111	Ungulates - The Hoofed Mammals	2	NEW	√	Send back	Remove capital in Undulates in the course description. The course is all about Felines, but the title indicates hoofed mammals. Send back for revisions.
ZOO 206	Exhibit and Horticulture Design for Zoo Exhibits	4	Revise: ttl, chng descrip, comptncies, outline, credits (3 to 4)	√	√	#1 change to modern zoo design (remove the s) #15 remove the word Understand
COURSES POSTED IN December 2014						
Prefix & #	Course Title	Credits	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
HWE 113	First Aid & Adult CPR	0.5	DELETE	√	denied	2 to 2; MCC still teaching Ken Harrell to speak with Sophia All CTE programs are required to take this course.
MAC 251	Introduction to Wire EDM	2	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 253	Wire EDM Operation	3	NEW	√	hold	rewrite descpt to active verb, define acroynms

MAC 257	Wire EDM Programming	3	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 259	Introduction to the 5-Axis Milling Machine	2	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 260	5-Axis Milling Machine Operation	3	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 261	5-Axis Milling Machine Programming	3	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 262	Introduction to Multi-Axis Machining	2	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 263	Multi-Axis machine Operation	3	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 264	Multi-Axis Machine Programming	3	NEW	√	hold	rewrite descpt to active verb, define acroynms
MAC 280	Machining Internship	3	NEW	√	hold	rewrite descpt to active verb, define acroynms; rewrite top outln CAR280 for descpt; boilerplate for comp
TRI 201	Consecutive Interpretation I	3	Revise: chng ttl	√	√	2.9.15 rec'd updates. rtn for review of compt <b>Numbering off between 2 and 3, Jennie will fix</b>
TRI 202	Simultaneous Interpretation I	3	Revise: chng ttl, descrip, comptncies	√	√	2.9.15 rec'd updates. rtn for review of compt
HHP 155	Meridian Acupoint Tapping Techniques	2	NEW	√	√	
HHP 168	Reflexology of the Hands and Feet	3	NEW	√	√	per Sunny-- DC is reviewing and working with colleges for additional info
HHP 231	Advanced Health and Wellness Coaching	3	NEW	√	√	see HHP 168
HHP 240	Holistic Nutrition: Digestive Healing	3	NEW	√	√	see HHP 168
HHP 249	Journaling the Healing Journey	1	Revise: chng descrip, comptncies, outline	√	√	
HHP 252	Holistic Health Keystone	3	NEW	√	√	see HHP 168
HHP 260	Advanced Reflexology	2	Revise: chng descrip, comptncies, outline, credits from 1 to 2	√	√	
HHP 261	Ethics in Holistic Touch Therapies	2	NEW	√	√	see HHP 168

<b>COURSES POSTED IN November 2014</b>						
<u>Prefix &amp; #</u>	<u>Course Title</u>	<u>Credits</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
CRJ 167	The Science of Fingerprinting: Classification and Uses	3	NEW	see 113		rtd for committee review Jerry Migler
CRJ 217	Restorative Justice	3	Revise: chng, descrip, comptncies, outln	see 113		check for NEW
CRJ 232	Forensic Criminology	3	Revise: chng, descrip, comptncies, outln	see 113		check for NEW
CRJ 272	Forensic Victimology	3	NEW	see 113		
HHP 190	Holistic Health Applications of Crystals and Minerals	1	Revise: ttl, chng, descrip, comptncies, outln, credits .5 to 1	√	√	
HPR 208	Medical Terminology for Health Professionals	2	Revise: chng ttl, 7escript, comptncies, outln	√	waiting	table, need clarification on HPR 178
PHO 233	Glamour & Fashion Photography	3	NEW	√	√	#7 no caps in portfolio review #10 no caps in copyright protections and creative commons
PHO 253	Food Photography	3	NEW	√	√	
PHO 259	Extreme Adventure Photography	3	Revised title & competencies	√	√	Reword course description to include: Student enrolling in this course should be physically prepared to engage in extreme adventures. Move last sentence of the course description and place it with #13. #14 – change to Memorize terminology and demonstrate technical skills..
PHO 269	Business of Photography	3	NEW	√	√	
<b>COURSES POSTED IN October 2014</b>						
<u>Prefix &amp; #</u>	<u>Course Title</u>	<u>Credits</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
CRJ 113	Evidence & Courtroom Procedure	3	NEW	hold pending outcome of cross-discipline committee	HOLD	mtg of faculty and Tara Bell to discuss duplication/different courses with LEA and new Committe to include multi discipline (PSY, CRJ ANT, CHEM) with Metro and BS - Forensic Chem Jerry Migler requested to chair
CRJ 119	Legal and Ethical Concepts	3	NEW	see 113	HOLD	see 113
CRJ 154	Critical Issues in Victimology	3	NEW	see 113	HOLD	see 113
CRJ 167	Fingerprinting: Class and Uses	3	NEW	see 113	HOLD	see 113
CRJ 238	Responses to Violence	3	NEW	see 113	HOLD	see 113
CRJ 270	Human Trafficking	3	NEW	see 113	HOLD	see 113
<b>COURSES POSTED IN June 2014</b>						
<u>Prefix &amp; #</u>	<u>Course Title</u>	<u>Credits</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
AEC 103	Intro to Architectural Drawing	3	NEW		waiting	
AEC 108	Digital Architectural Graphics	4	NEW		waiting	
AEC 152	Construction Technologies 1	4	NEW		waiting	
AEC 161	Masterworks of Building Craft	3	NEW		waiting	

AEC 201	Architect Design Fundamentals	4	NEW		waiting	
AEC 252	Construction Technologies 2	4	NEW		waiting	
<b>COURSES POSTED IN MAY 2014</b>						
<b>Prefix &amp; #</b>	<b>Course Title</b>	<b>Credits</b>	<b>New/Delete/Revise</b>	<b>Chair Approval</b>	<b>SFCC Approval</b>	<b>Notes</b>
BTE 120	Introduction to Business Practicies	3	revised-ttl,dscrptn,cmptncls,out ln	√	√	Change course description to Examines No capital J in Job – last competency
<b>COURSES POSTED IN APRIL 2014</b>						
<b>Prefix &amp; #</b>	<b>Course Title</b>	<b>Credits</b>	<b>New/Delete/Revise</b>	<b>Chair Approval</b>	<b>SFCC Approval</b>	<b>Notes</b>
AVT 116	ATC Phraseology	2	NEW	hold	waiting	C. Gaudinski working with M. Joy and curriculum committee
AVT 117	ATC Procedures	4	NEW	hold	waiting	Same as AVT 116
<b>Courses submitted for gtpathways</b>						
	<b>Submission</b>					
<b>Spring 2015</b>	<b>Notes</b>		<b>CDHE Approval</b>		<b>SFCC approval</b>	
PHI 205	Business Ethics GT - AH3				√	
ANT 225	Anthropology of Religion GT-SS3				√	
HIS 246	History of Mexico GT-HI1				√	
PSY 231	Positive Psychology GT-SS3				√	1.28.15 received updates re-write requested Scott Thompson Will require PSY to make a change Changed competencies to be within the limit. Waiting on CCCNS submission to approve course description change.



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## BAS – Bulletin Board Approval

### **COURSES POSTED IN February 2015**

<u>Prefix &amp; #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Ed Services Approval</u>	<u>Notes</u>
WQM 421	Environmental Sampling and Containment	3	NEW				
WQM 465	Water Toxicity Impacts on the Environment and Human Health	4	NEW				

### **COURSES POSTED IN December 2014**

<u>Prefix &amp; #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Ed Services Approval</u>	<u>Notes</u>
WQM 311	Survey of Environmental Water Acts	2	NEW	√	√	HOLD	updated title to "Survey" 12.15.14
WQM 312	Survey of the Safe Drinking Water Act	2	NEW	√	√	HOLD	updated title to "Survey" 12.15.14
WQM 327	Water Industry Management	3	NEW	√	√	HOLD	
WQM 345	Principles of Hydrology	3	NEW	√	√	HOLD	
WQM 427	Managing Water projects	3	NEW	√	√	HOLD	
WQM 428	Water Data Management and Analysis	3	NEW	√	√	HOLD	
WQM 455	Interrelationships Between Humans and Water Ecosystems	3	NEW	√	√		Current competencies action verbs are these 300/400 level? The word Explores is thought of more introductory than 300/400 level. #4 use Evaluate instead of Explain
WQM 460	Source Water Management	3	NEW	√	√		Specifically stated upper level/senior level terminology.
WQM 480	Senior Internship	3	NEW	√	√		
WQM 489	Senior Capstone	3	NEW	√	√		

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The Meeting was adjourned. Next meeting is on March 13, 2015.

Minutes Respectfully Submitted by  
 Claudia Romero, FRCC  
 SFCC Secretary