

Statewide Faculty Curriculum Council  
Minutes from the April 10, 2015 Meeting  
Lowry, Building 959, President's Conference Room



**I. In attendance: Introductions of all members**



Fred Boettcher – OJC  
Peggy Burrus – RRCC  
Kent Clement - CMC  
Don Crawshaw – PPCC  
Christine Gaudinski - Aims  
Jennie Gross – CCCS  
Jennifer Harrell– CCA  
Ken Harrell - MCC  
Lynnette Hoerner—RRCC  
Martha Jackson Carter - CCA  
David Johnson – CNCC  
Scott Idlet – Pickens  
Carol Kuper - MCC  
Danielle Langworthy – CCD  
Beth Lattone - CCA  
Lindsay Lewan – ACC  
Chris Luchs – CCCOnline  
Warren Munick – PPCC  
Ryan Newport - TSJC  
Michael Payne – PCC  
Paula Provence – ACC  
Janet Randolph  
Brenda Rhodes - NJC  
Boyd Rodman, Chair —PCC  
Claudia Romero—FRCC  
Rhonda Schoenecker - TSJC  
Brenda Stevens - EGTC  
Scott Thompson – NJC  
Angie Williams - CCCS  
Tracey White - CMC  
Matt Wilson - FRCC  
Becky Young – LCC

---

## Meeting Agenda

Topic	Responsible Party	Discussion/Outcome
1. Approval of Prior Meeting Minutes	Boyd Rodman, Chair	<b>APPROVED</b>
2. MGD 111, MGD 142, MGD 152	John Hall	MGD 111: Revisions to reflect the Adobe standards MGD 142 and MGD 152: there was some overlap with Film. Both disciplines worked together to make modifications.
3. Rodeo Classes	Mike Anderson/Scott Thompson	<ul style="list-style-type: none"> <li>• Need to move out of Special Topics offerings.</li> <li>• AGR courses become 170-174 and 270-274 (within clinical numbering)</li> <li>• Use the description from the templates Mike sent.</li> <li>• Use determined by instructor under competencies and outline.</li> <li>• PED 237 has been used as Varsity Sports (Rodeo) – this is the generic use.</li> <li>• AGR is an agriculture discipline.</li> <li>• All Approved</li> </ul>
4. EGT 140	Delia Ochoa, Liz Cox, Jeremy Beard	<ul style="list-style-type: none"> <li>• Transfer to Colorado School of Mines.</li> <li>• Why is this under EGT and not EGG?</li> <li>• Course is 40% graphics; however, not reflected in the competencies.</li> <li>• Changes made during meeting and course was approved.</li> </ul>
5. MAC courses	Peggy Burris/Joe Martin	CHAMP consortium. Provide higher level training to operators and programmers.
6. HWE 254, HWE 256	Sophie Mabry/Paula Provence	See courses for comments/changes
7. CAD Lab variable credit course	Claudia Romero	Use 170-174 & 270-274 numbering for experiential learning
8. Smaller Discipline review – PVT	Rita Stoffel	Courses are not getting reviewed by enough people, falls under

		<p>the Automotive discipline-cross discipline.  Did this go out to SVT?  Should it come to SFCC and we (SFCC members) take to our institutions. Plan is to send to SVT and AUT.  SVT vs PVT – target engine group, difference in size and type.  PVT is new, taught at Warren Tech.</p> <p>Current procedure: If we don't receive confirmation from the discipline chair or don't have one, courses are to be reviewed by the VPI's .</p>
<p>9. 900 course series</p>	<p>Jennie Gross/Angie Williams</p>	 <p>900 series.docx</p> <p>Currently used for transfer courses which don't have a applicable number.  Need a numbering sequence for CCD and Metro transfer related agreements.  <b>Approved</b> to allow 900 series.  Would not impact non-credit 900 numbers used at CMC.</p>
<p>10. Course Template review VPI update</p>	<p>Jennie Gross/Angie Williams</p>	 <p>Draft Course Guide Template 3.27.15.doc</p> <p>VPI's approved changes. They have asked that we add "Contact Hours" to the template. Recommendation to change to "Maximum Contact Hours"  Currently, "contact hours" is college specific.  ACA asks to use contact hours, doesn't mean we can't have different contact hours, the system will use the highest level. The Author would indicate what they think it should be, but if it needs to be higher, it would need to be amended to higher level.  Discipline team should at least have the conversation when they</p>

		<p>review the course.  This form will be fillable in the future. Also needs to be ADA.  <b>APPROVED</b></p>
11. Annual 2:2	Angie Williams	<p>September 25, 2015 at PCC  Will have an opening session with speaker.  Check in will change. Will be where you meet for your discipline meeting.  Unfortunately, we don't have the funds to invite all part time instructors. Those who are the only one who teaches in the discipline are able to attend.  They can also sub for a full time faculty member on their behalf.  Check distribution lists.  CMC, Aims, Warren Tech and Pickens Tech charge \$25.  Decisions made at the 2:2 are binding. SFCC and Ed Services still have final votes.  Any discipline group that meets outside of the date, needs to send minutes and attendee list, lunch will not be paid for.</p>
12. Bulletin Board – review/approval	Boyd Rodman, Chair	 April SFCC BB.xlsx
13. Master Review – Bulletin Board	Boyd Rodman, Chair	 April SFCC Master BB.xlsx Red Rocks Master Certificate
14. May 8 <sup>th</sup> last meeting of the academic year		<p>Last meeting of the academic year. Please remind faculty that anything submitted after today will be reviewed next year.</p>
15. 170-174 and 270-274 change		<p>Change numbering 170-174 and 270-274 to both: Clinical or Experiential Learning</p>
16. PAS		<p><b>APPROVED prefix</b>  Replaces PAP</p>

## Bulletin Board

Bulletin Board Listing Proposed Course Changes to CCCNS						
Updated	10-Apr-15					
COURSES POSTED IN March 2015						
Prefix & #	Course Title	Crdts	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
AMT 280	Internship	1 to 12	NEW			Does not need approval
CNG 201	Linux Configuration: (OS)	3	NEW	√	√	
CNG 202	Unix/Linux Server Admin	3	NEW - replace CIS 222 revise: prefix, descptn	√	√	
CNG 203	Adv Linux Server Admin	3	NEW	√	√	
EGT 140	IDEA: Introduction to Design and Engineering Applications	3	NEW	√	√	
EMS 170	EMT Clinical	1	Revise: ttl, comptncies, outline, descptn	√	√	
EMS 239	Trauma, Burns, Environmental Emergencies	1	DELETE			
EMS 269	EMT Intermediate Internship	4	DELETE			
GEY 115	Climate Change and Geology	3	NEW	√	√	
GIS 260	GIS Survey I	3	NEW	√	√	
GIS 261	GIS Survey II	3	NEW	√	√	
HPR 289	Capstone	0-12	NEW			Does not need approval
HWE 117	Mental Health First Aid	1	Revise: descptn, comptncies	√	√	Altered to fit with the use of verbs, Change #1 to what constitutes.. Change #5 to "an understanding" Clean up capitals letters throughout
MGD 111	Adobe Photoshop I	3	Revise: comptncies, outline, descptn	√	√	
MGD 142	Digital Animatics	3	Revise: ttl, chng descrip, comptncies, outline,	√	√	
MGD 152	2D Animation Production	3	Revise: ttl, chng descrip, comptncies, outline,	√	√	
NUA 289	Capstone	0-12	NEW			Does not need approval
NUR 201	IV Therapy for LPNs	2.5	Revise: crdits from 5 to 2.5	√	√	
OUT 219	Packrafting I	2	NEW	√	√	

PHI 216	Philosophy of Atheism	3	NEW	√	Send back	First competency is the course description. Send back for rewrite of competencies.
<b>COURSES POSTED IN February 2015</b>						
<u>Prefix &amp; #</u>	<u>Course Title</u>	<u>Crds</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
MAC 210	Introduction to Swiss Turn Operations	3	NEW	√	√	
MAC 211	Swiss Turn Programming I	3	NEW	√	√	
MAC 212	Swiss Turn Programming II	3	NEW	ARCHIVE		See MAC 210
MAC 266	Advanced Inspection Techniques II	3	NEW	√	Send back	Send back for more information, needs clearer and more defined competencies specific to skills.
MAC 267	Metrology Maintenance	3	NEW	√	Send back	Course written is very vague and needs more detail about what is really being taught? what skills are being learned and how are they being measured? Use concepts being taught, calibration, diagnostic, troubleshooting, maintenance of equipment, translation to a PC.
MLT 131	Introduction to Hematology	2	Revise: comptncies	√	HOLD	How is attendance a competency? Template reads like a syllabus, Competencies read like a topical outline, title are difficult to understand, review entire course-- they are older and need re-worked  <b>Will rework this summer</b>
MLT 132	Hematology II	4	Revise: comptncies	√	HOLD	See MLT 131
MLT 141	Immunology/Immunoematology	4	Revise: comptncies, outline	√	HOLD	See MLT 131
MLT 180	Internship/Blood Banking I	.25 to 6	Revise: descpt	√	HOLD	See MLT 131
MLT 182	Internship II/ Hematology, Coagulation & Urinalysis	.25 to 6	Revise: descpt	√	HOLD	See MLT 131
MLT 231	Clinical Microbiology	4	Revise: outln	√	HOLD	see MLT 131; update course description to 75 words
MLT 280	Internship III / Clinical Chemistry	.25 to 6	Revise: descpt	√	HOLD	See MLT 131
MLT 241	Introduction to Clinical Chemistry	2	Revise: outln	√	HOLD	see MLT 131; poorly written course description
MLT 242	Clinical Chemistry II	4	Revise: comptncies, outline,	√	HOLD	see MLT 131; is laboratorian a word?

			descptn			
MLT 282	Internship IV / Microbiology	0 to 12	Revise: descpt	√	HOLD	
HWE 254	Skills and Methods of Teaching Special Populations Short Title (SMT Specific Populations)	3	NEW	√	√	Competency #1 – change to Demonstrate an understanding (instead of and)  Change faculty in #5 to faculty
HWE 256	Health and Wellness Coaching	6	NEW	√	√	Change #2 to negotiate
<b>COURSES POSTED IN January 2015</b>						
<b>Prefix &amp; #</b>	<b>Course Title</b>	<b>Crdts</b>	<b>New/Delete/Revise</b>	<b>Chair Approval</b>	<b>SFCC Approval</b>	<b>Notes</b>
CAD 236	MAP/3D	3	Revise: ttl, comptncies,			
<b>COURSES POSTED IN December 2014</b>						
<b>Prefix &amp; #</b>	<b>Course Title</b>	<b>Crdts</b>	<b>New/Delete/Revise</b>	<b>Chair Approval</b>		<b>Notes</b>
MAC 251	Introduction to Wire EDM	2	NEW	√	√	3.20.15 rec'd updates 3.16.15 New Discipline Chair -- see MAC 210. 2.13.15 still wtg rewrite descpt to active verb, define acroynms active verb, define acroynms
MAC 253	Wire EDM Operation	3	NEW	√	√	rec'd updates 3.20.15
MAC 257	Wire EDM Programming	3	NEW	√	√	rec'd updates 3.20.15
MAC 259	Introduction to the 5-Axis Milling Machine	2	NEW	√	√	rec'd updates 3.20.15
MAC 260	5-Axis Milling Machine Operation	3	NEW	√	√	rec'd updates 3.20.15
MAC 261	5-Axis Milling Machine Programming	3	NEW	√	√	rec'd updates 3.20.15
MAC 262	Introduction to Multi-Axis Lathe	2	NEW	√	√	rec'd updates 3.20.15, title change
MAC 263	Multi-Axis Lathe Operation	3	NEW	√	√	rec'd updates 3.20.15, title change
MAC 264	Multi-Axis Lathe Programming	3	NEW	√	√	rec'd updates 3.20.15, title change
MAC 280	Machining Internship	3	NEW	HOLD	HOLD	3.20.15 updates rec'd rewrite descpt to active verb, define acroynms; rewrite top outln CAR280 for descpt; boilerplate for comp

HHP 155	Meridian Acupoint Tapping Techniques	2	NEW	√	HOLD	2.26.15 request for hold and further review
HHP 168	Reflexology of the Hands and Feet	3	NEW	√	HOLD	see HHP 168
HHP 231	Advanced Health and Wellness Coaching	3	NEW	√	HOLD	see HHP 168
HHP 240	Holistic Nutrition: Digestive Healing	3	NEW	√	HOLD	see HHP 168
HHP 249	Journaling the Healing Journey	1	Revise: chng descrip, comptncies, outline	√	HOLD	see HHP 168
HHP 252	Holistic Health Keystone	3	NEW	√	HOLD	see HHP 168
HHP 260	Advanced Reflexology	2	Revise: chng descrip, comptncies, outline, credits from 1 to 2	√	HOLD	see HHP 168
HHP 261	Ethics in Holistic Touch Therapies	2	NEW	√	HOLD	see HHP 168
<b>COURSES POSTED IN November 2014</b>						
<b>Prefix &amp; #</b>	<b>Course Title</b>	<b>Crds</b>	<b>New/Delete/Revise</b>	<b>Chair Approval</b>	<b>SFCC Approval</b>	<b>Notes</b>
CRJ 167	The Science of Fingerprinting: Classification and Uses	3	NEW	see 113	HOLD	rtd for committe review Jerry Migler
CRJ 217	Restorative Justice	3	NEW	see 113	HOLD	See CRJ 167
CRJ 232	Forensic Criminology	3	NEW	see 113	HOLD	See CRJ 167
CRJ 272	Forensic Victimology	3	NEW	see 113	HOLD	See CRJ 167
HHP 190	Holistic Health Applications of Crystals and Minerals	1	Revise: ttl, chng, descrip, comptncies, outln, credits .5 to 1	√	HOLD	See HHP 168
HPR 208	Medical Terminology for Health Professionals	2	Revise: chng ttl, descrip, comptncies, outln	√	waitin g	2.15.14 email sent from M Wilson, need clarification on HPR 178
<b>COURSES POSTED IN October 2014</b>						
<b>Prefix &amp; #</b>	<b>Course Title</b>	<b>Crds</b>	<b>New/Delete/Revise</b>	<b>Chair Approval</b>	<b>SFCC Approval</b>	<b>Notes</b>
CRJ 113	Evidence & Courtroom Procedure	3	NEW	hold pending outcome of cross-discipline commit	HOLD	mtg of faculty and Tara Bell to discuss duplication/different courses with LEA and new Committe to include multi discipline (PSY, CRJ ANT, CHEM) with Metro and BS - Forensic Chem Jerry Migler requested to chair



				tee		
CRJ 119	Legal and Ethical Concepts	3	NEW	HOLD	HOLD	see CRJ 113
CRJ 154	Critical Issues in Victimology	3	NEW	HOLD	HOLD	see CRJ 113
CRJ 167	Fingerprinting: Class and Uses	3	NEW	HOLD	HOLD	see CRJ 113
CRJ 238	Responses to Violence	3	NEW	HOLD	HOLD	see CRJ 113
CRJ 270	Human Trafficking	3	NEW	HOLD	HOLD	see CRJ 113
<b>COURSES POSTED IN APRIL 2014</b>						
<b>Prefix &amp; #</b>	<b>Course Title</b>	<b>Crds</b>	<b>New/Delete/Revise</b>	<b>Chair Approval</b>	<b>SFCC Approval</b>	<b>Notes</b>
AVT 116	ATC Phraseology	2	NEW	√	Send back fix & resubmit	4.3.15 updated, C. Gaudinski working with M. Joy and curriculum committee There needs to be more than 1 competency, pull out the knowledge from the topical outline for direction.
AVT 117	ATC Procedures	4	NEW	√	Send back fix & resubmit	Same as AVT 116 There needs to be more than 1 competency, pull out the knowledge from the topical outline for direction.
<b>Courses submitted for gtpathways</b>						
	<b>Submission</b>					
<b>Spring 2015</b>	<b>Notes</b>					<b>SFCC Approval</b>
PHI 205	Business Ethics GT - AH3	3	Resubmission		√	
ANT 225	Anthropology of Religion GT-SS3	3	Initial Submission		√	
HIS 246	History of Mexico GT-HI1	3	Initial Submission		√	
PSY 231	Positive Psychology GT-SS3	3	Initial Submission		√	
<b>Fall 2015</b>	<b>Notes</b>					<b>SFCC Approval</b>
ANT 255	Anthropology of Energy GT-SS3	3	Initial Submission			

## Masters Bulletin Board

### COURSES POSTED IN March 2015

<u>Prefix &amp; #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>Discipline Chair</u>	<u>SFCC Approval</u>	<u>Notes</u>
PAS	Physician Assistant		NEW PREFIX	√	Debra Nickell		<b>APPROVED</b> This is unique, no other program in the state.
PAS 601	Introduction to the Profession	1	NEW	√	Debra Nickell	√	
PAS 604	Evidence Based Medicine	2	NEW	√	Debra Nickell	√	
PAS 606	Population Based Health Care and Policy	1	NEW	√	Debra Nickell	√	
PAS 607	Scientific Foundations of Patient Care	8	NEW	√	Debra Nickell	√	
PAS 609	Human Anatomy and Development I	2	NEW	√	Debra Nickell	√	Very different from BIO courses. These courses use humans.
PAS 610	Human Anatomy and Development II	2	NEW	√	Debra Nickell	√	Competencies are the same between 609 and 610, but they are for different systems. Licensing requires the competencies be identical.
PAS 611	Human Anatomy Lab I	2	NEW	√	Debra Nickell	√	
PAS 612	Human Anatomy Lab II	2	NEW	√	Debra Nickell	√	
PAS 625	Clinical Medicine I	7	NEW	√	Debra Nickell	√	
PAS 626	Clinical Medicine II	7	NEW	√	Debra Nickell	√	
PAS 627	Clinical Medicine Seminar I	3	NEW	√	Debra Nickell	√	
PAS 628	Clinical Medicine Seminar II	3	NEW	√	Debra Nickell	√	
PAS 629	Clinical Medicine Lab I	3	NEW	√	Debra Nickell	√	
PAS 630	Clinical Medicine Lab II	3	NEW	√	Debra Nickell	√	

The Meeting was adjourned. Next meeting is on May 8, 2015.

Minutes Respectfully Submitted by  
Claudia Romero, FRCC  
SFCC Secretary