

Statewide Faculty Curriculum Council
Minutes from the October 10, 2014 Meeting
Lowry, Building 959, President's Conference Room

I. In attendance: Introductions of all members

Tara Bell - CCCS
Peggy Burros - RRCC
Don Crawshaw – PPCC
Tammy Dorenkamp - OJC
Christine Gaudinski – Aims
Stanton Gartin - NJC
Jenny Gross - CCCS
Ken Harrell - MCC
Lynnette Hoerner—RRCC
Martha Jackson Carter - CCA
David Johnson – CNCC
Carol Kuper – MCC
Danielle Landworthy - CCD
Beth Lattone – CCA
Lyndsey Lewan - ACC
Jerry Migler – CCCS
Warren Munick - PPCC
Michael Payne – PCC
Paula Provence – ACC
Brenda Rhodes - NJC
Boyd Rodman, Chair —PCC
Claudia Romero—FRCC
Leigh Sinclair - CCD
LaVonya Todd-Washington – EGTC
Scott Thompson – NJC
Tracey White - CMC
Angie Williams - CCCS
Becky Young – LCC

Guests:

State Discipline Chairs across Colorado
Bill Page – PPCC
Ray Daugherty – FRCC
Gregg White – PCC
Gina Swanson – PPCC
Marcia Janos – PPCC
Deb Walker – NJC
Sophie Mabry – ACC
Lindsay Lewan – ACC
Steffanie Peterson – CCD

Audra Pickett – CCA
 Kim Moultney – ACC
 Ryan Thomas – EGTC
 Scott Reichel – CCA
 Mike Chrzanowski – CCD
 Mike Carter – CCA
 Jason Hazlett – NJC
 Abel Coombs – FRCC
 Dennis Natali - PPCC
 Claudia Romero - FRCC

II. Approval of Minutes and Revisions on Bulletin Board
a. Approval of September 12, 2014 minutes, first and second motion approved.

Approvals:

Courses posted in October 2014						
Prefix & #	Course Title	Crdts	New/Delete/Revision	Chair Approval	SFCC Approval	Notes
CAD 108	Pro/E Current Version Update	6	Delete			2 to 2
CAD 260	C. A. D. Project	2	Delete			2 to 2
CRJ 136	CRJ Research methods	3	Delete			2 to 2
CRJ 187	CoopEducation/Internship	1 to 12	Delete			2 to 2
CRJ 208	Criminal Evidence	3	Delete			2 to 2
CRJ 215	Constitutional Rights Inmates	3	Delete			2 to 2
CRJ 228	Crime Analysis III	3	Delete			2 to 2
CRJ 249	Penology	3	Delete			2 to 2
CRJ 250	Computer Crime Investigation	3	Delete			2 to 2
CRJ 254	Crime Analysis IV	3	Delete			2 to 2
CRJ 255	Organ Mgmt./Correctional Institution	3	Delete			2 to 2
CRJ 265	Crime Analysis V	3	Delete			2 to 2
CRJ 266	Crime Analysis VI	3	Delete			2 to 2
CRJ	Adult Surv/Childhood Molestatn	3	Delete			2 to 2

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CRJ 287	Crime Analysis VI	3	Delete		2 to 2
FIW 116	Cabriole - Queen Anne Furniture	4	Delete		2 to 2
FIW 162	Kitchen Design	8	Delete		2 to 2
FIW 163	Res Cab Design & Construction	8	Delete		2 to 2
FIW 164	Res Cab/Counter Installation	8	Delete		2 to 2
FIW 205	Tablemaking	4	Delete		2 to 2
FIW 206	Chairmaking	4	Delete		2 to 2
FIW 211	Shop Carpentry	4	Delete		2 to 2
FIW 220	Adv Furniture-Cabinet Cost	4	Delete		2 to 2
FIW 270	Woodworking Lab IV	1 to 8	Delete		2 to 2
FIW 271	Woodworking Lab V	1 to 8	Delete		2 to 2
FIW 272	Woodworking Lab VI	1 to 8	Delete		2 to 2
FIW 273	Woodworking Lab III	1 to 8	Delete		2 to 2
FIW 274	Woodworking Lab IV	1 to 8	Delete		2 to 2
GEY 119	The Great Ice Age	1	Delete		2 to 2
GEY 120	Snow, Ice, and Avalanche	3	Delete		2 to 2
HVA 109	Residential Gas Boilers	2	Delete		2 to 2
HVA 144	Residential Equipment Sizing	2	Delete		2 to 2
HVA 145	Residential Duct Sizing	2	Delete		2 to 2
MAT 110	Turbo Algebra	3	Delete		2 to 2
MAT 111	Technology Lab for Algebra	1	Delete		2 to 2
MUS 166	MIDI II	2	Delete		2 to 2
MUS 220	Women in Music	5	Delete		2 to 2
PHT 206	Employment Preparation	0.5	Delete		2 to 2
PHT 220	Pharmacology/Pathophysiology I	5	Delete		2 to 2
PHT 221	Pharmacology/Pathophysiology II	5	Delete		2 to 2
AGR	Applied Info Tech in AG	3	NEW		

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AGR 235	Precision AG Operations	3	NEW			
CAD 221	Adv 3Ds Max Arch Visualization	3	NEW			
CRJ 113	Evidence & Courtroom Procedure	3	NEW			
CRJ 119	Legal and Ethical Concepts	3	NEW			
CRJ 154	Critical Issues in Victimology	3	NEW			
CRJ 167	Fingerprinting	3	NEW			
CRJ 238	Responses to Violence	3	NEW			
CRJ 270	Human Trafficking	3	NEW			
NUA 120	Hospice & Palliative Care	1	NEW			
NUA 121	Bereavement & Spiritual Care	1	NEW			
VET 102	Veterinary Medical Terminology	1	NEW			

Courses posted in September 2014

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
ACT 212	Advanced Metal Welding	1	NEW			
ACT 233	Advanced Auto Frame Sectioning	1	New			
BAR 267	Advanced preparation for State Board Exam	7	New		remove	This course is already in CCCNS, confusion with posting from new people.
COS 263	Advanced preparation for State Board Exam	3	New		remove	This course is already in CCCNS, confusion with posting from new people.
DEA 101	Dental Terminology	1	New			
DEH 124	Head and Neck Anatomy Lab	0.5	New	Denied		
EST 207	Advanced Esthetician Procedures	6	New			This course is already in CCCNS, confusion with posting from new people.
HLT 101	Introduction to Horticulture	4	Revise: Comptncies, outline		√	NJC has a HORT agreement. HLT 100 will remain. HLT 101 received minor changes. The DC spoke with those concerned.
HLT 110	Landscape Assistant I	4	Revise: change course # from 102 TO 110	√	√	40-26 courses, cleanup. Renumbered
HLT 111	Landscape Assistant II	4	Revise: change course # from 103 TO 111	√	√	

HLT 115	Floral Design	3	Delete	√	√
HLT 116	Green Industry Equipment	2	Revise: change course # from 106 TO 116	√	√
HLT 118	Rock and Water Gardening	2	Delete	√	√
HLT 126	Planting Design	2	Delete	√	√
HLT 130	Landscape Design I	3	Revise: chng ttl, descrip, comptncies, outln	√	√
HLT 131	Sustainable Horticulture	3	Revise: change course # from 120 TO 131	√	√
HLT 150	Irrigation I	3	Revise: ttl., crdts.,descrip., compet., outln	√	√
HLT 151	Irrigation II	3	Revise: ttl.,descrip., compet., outln	√	√
HLT 160	Greenhouse Management	4	Revise: change course # from 105 TO 160 + chng ttl., descrip., compet., outline	√	√
HLT 165	Nursery & Garden Center Management	4	Revise: change course # from 215 TO 165 + chng ttl.,crdts., descrip., compet., outline	√	√
HLT 200	Urban Farm Management	4	Delete; being replaced with #262	√	√
HLT 202	Plant Health Care	4	Revise: crdts.,descrip., compet., outln	√	√
HLT 203	Plant Disease-Pest Field Study	2	Delete	√	√
HLT 208	Pesticide Safety and Use	2	Revise: ttl., crdts.,descrip., compet., outln	√	√
HLT 210	Landscape Management	4	Revise: credits, descrip., compet., & outln	√	√
HLT 211	Arboriculture	3	Revise: change course # from 264 to 211 + chg descrip, compet, & outline	√	√
HLT 216	Garden Center Management	2	Delete	√	√
HLT 221	Woody Plants: Trees & Conifers	3	Revise: ttl, descrip, compet, & Outln	√	√
HLT 222	Woody Plants: Shrubs & Vines	3	Revise: ttl, descrip, compet, & Outln	√	√
HLT 223	Annuals, Bulbs, and Grasses	2	Revise: descrip, compet, & Outln	√	√

courses

HLT 224	Herbaceous Perennials	4	Revise: descrip, compet, & Outln	√	√	
HLT 226	Interior Plants	2	Revise: ttl, descrip, compet, & Outln	√	√	
HLT 230	Landscape Design II	3	NEW	√	√	
HLT 231	Introduction to LANDSCATDD TM	2	Delete	√	√	
HLT 232	Landscape Design III	3	Revise: chng credits, ttl., descrip., compet., outline	√	√	
HLT 235	Principles of Grading and Drainage	3	Delete	√	√	
HLT 236	Landscape Construction	4	Revise: Comptncies, outline	√	√	
HLT 237	Landscape Bidding & Estimating	2	Revise: ttl, descrip, compet, & Outln	√	√	
HLT 240	Introductory Soil Science	4	Revise: Comptncies, outline	√	√	There is an AG course. Concern that title should be changed. The DWD is already completed which would impact the rename of this course.
HLT 242	Turfgrass Management	4	Revise: descrip, compet, & Outln	√	√	
HLT 243	Golf Turf Management	3	Delete	√	√	
HLT 244	Sports Turf Management	3	Delete	√	√	
HLT 245	Green Industry Business Operations	3	Delete	√	√	
HLT 246	Golf & Sports Turf Management	2	Delete	√	√	
HLT 247	Landscape Irrigation Install	4	Delete	√	√	
HLT 249	Landscape Irrigation System Troubleshooting	2	Delete	√	√	
HLT 250	Irrigation III: Design	2	Revise: ttl, credits, descrip, compet, & Outln	√	√	
HLT 251	Landscape Irrigation Field Practices	3	Delete	√	√	
HLT 253	Introduction to Irrigator Jet Pro	2	Delete	√	√	
HLT 254	Introduction to RAINCAD	2	Delete	√	√	
HLT 255	Drip Irrigation	2	Delete	√	√	
HLT 256	Golf & Commercial Irrigation	2	Delete	√	√	
HLT 260	Plant Propagation	4	Revise: descrip, compet, & Outln	√	√	

HLT 262	Urban Farm Management	4	Revise: change course # from 200 TO 262	√	√	-
HLT 265	Arboriculture Field Practices	2	Delete	√	√	-
HPR 118	Introduction to the Dental Hygiene Profession	1	New	Denied		duplicate of DEH course
MOT 207	Intro to Coding for Medical Assisting	3	New	Denied		duplicate of MOT130
MTE 110	Applied Communication & Teamwork in Industry	3	Revised title & competencies			-
WEL 232	Advanced Flux Cored Arc Welding	6	NEW	waiting		-
						-

Courses posted in August 2014

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/ Revise</u>	<u>Chair Appro val</u>	<u>SFCC Appro val</u>	<u>Notes</u>
CIS 110	Introduction to Basic Computers	1	Revise: ttl, descr., cmptncs., outln	discuss @ 2:2		Needs to be resubmitted

Courses posted in June 2014

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Re vise</u>	<u>Appro val</u>	<u>Appro val</u>	<u>Notes</u>
AEC 103	Intro to Architectural Drawing	3	NEW	waiting		
AEC 108	Digital Architectural Graphics	4	NEW	waiting		-
AEC 152	Construction Technologies 1	4	NEW	waiting		-
AEC 161	Masterworks of Building Craft	3	NEW	waiting		-
AEC 201	Architect Design Fundamentals	4	NEW	waiting		-
AEC 252	Construction Technologies 2	4	NEW	waiting		-
BIO 228	Field Biology	4	revised- title and description	√	Send back for more specifics	Take field trips. Where you go determines. Not specific enough.
EMS 162	Wilderness EMS - Upgrade	3	revised - credits & description	√		Sent back pr SFCC -8/29/14
NRE 200	Ecology Field Study	3	revised-ttl, dscrptn, cmptncs., outln	√	√	Written very specifically.
PSG 110	Fundamentals of Sleep	3	revised- description, competencies, & outline	waiting		-
PSG 130	Sleep Patient Evaluation	3	revised- description, competencies, & outline	waiting		-
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Courses Posted in May 2014

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
BTE 120	Introduction to Business Tech	3	revised-ttl,dscrptn,cmtncs,outln	√	Send DC note, not all BTE faculty have seen this course.	Sent back pr SFCC -8/29/14
EGT 103	Applied Dimension & Tolerance	3	revised-ttl,dscrptn,cmtncs,outln	waiting	Was approved in May. Remove from BB	
EGT 230	Civil Drafting Applications I	6	NEW	HOLD		Hold pr DC
EGT 231	Civil Drafting Applications II	6	NEW	HOLD		Hold pr DC
HTM 151	Fundamentals of Colt Starting	4	NEW	√	√	

Courses Posted in April 2014

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
AVT 116	ATC Phraseology	2	NEW	√	HOLD	The exam needs to be stated. Hold until exam question is answered. 10/02 Revision rec'd with justifications, see doc 10/10 Is this course one that can be passed? SFCC asked for revision received revisions, but they are not much better. Christine will write something up to the DC asking for better info. Exam info is unclear. Course description could describe exam passing rates. The course also references passing of another course.
AVT 117	ATC Procedures	4	NEW	√	HOLD	Same as AVT 116 Christine will work with the DC on these courses.
MGD 244	Documentary Production I	3	NEW	√	waiting	Frederick is opposed to these courses. He suggests, rename and reframe these courses. Frederick and Brandon working on this together.
MGD 245	Documentary Production II	3	NEW	√	waiting	
WEL 141	Intro Multi Process Welding	4	NEW	√	waiting	Angie said WEL was going to discuss these at the 2:2.

WEL 142	Basic Multi-Process Welding	4	NEW	√	waiting	Ryan Thomas, new DC, present at SFCC. The competencies are all identical between the 141, 142 and 143 courses. Include the different positions within the competencies. Angie will review the 2:2 minutes to make sure the changes discussed for these classes are reflected in the revisions. Boyd will also work on these courses with the faculty.
WEL 143	Intermediate Multi-Process Wel	4	NEW	√	waiting	
WEL 144	Advanced Multi-Process Wel	4	NEW	√	waiting	

Courses Posted in March 2014

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
BTE 257	Managing Office Technology	3	revised-cmptncls,outln	waiting	waiting	

Courses Posted in January 2014

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
EGG 102	Engineering Methodologies	3	NEW	√	√	discipl. approved @ 2:2 New DC present. Articulation agreement in place which require this type of course. Very involved with the STEM consortium. Preparing Engineering students, ethics, including labs related to engineering. Can we write these courses in a broader format so these can be used in other areas. Each school is trying to work with another University. Needs to move forward for the students.

Courses submitted for gtPathways

<u>Prefix & #</u>	<u>Course Title</u>	<u>Crdts</u>	<u>New/Delete/Revise</u>	<u>Chair Approval</u>	<u>SFCC Approval</u>	<u>Notes</u>
CUA 239	Production Apps-Internat'l	4	NEW	√	HOLD	Needs title chg - emailed Carol Hines per SFCC
POS 250	Colorado Legislature	3	NEW	√	HOLD	revisions needed

CCCNS / CCHE Updates – Jerry Migler presented:

- Close to 20 Degrees of Designation
 - 2 await signature
- Bachelors of Science degree
 - Looking for one set of materials which work for all agencies.
- Close to a new contract to replace Accuplacer.
- TAA grant working on Credit for Prior Learning
 - How do we recognize experiences, work, or ways of learning students have been bringing to us. Ie: Apprenticeship programs, how do we apply towards a degree?
 - Primarily on the CTE side.
- Thanks to Angie for her work on the 2:2. Also thanks to PCC for hosting the event.

Special Thanks to Angie for her help with SFCC!!!

- Jenny Gross will be taking over.

State Discipline Chairs were present at the meeting.

- Boyd explained the SFCC process and procedures regarding how courses end up at our committee. He also explained the bulletin board to the DC's.
 - Courses must be approved by the discipline chair
 - Courses may not be on the BB for more than 12 months.

2:2 Discussion

- 700 Faculty attended.
- Thanks to PCC for hosting.

Course Deletions

- Any disciplines which moved course deletions through at the 2:2 meeting and were approved at the 2:2 meeting have been added to the bulletin board and do not require the CCCS template for deletion. These courses will still come through the discipline chair for a vote for those who may not have attended the 2:2.

2:2 Minutes, Jerry and Angie

- Recording discussions, decisions are not always being taken care of.
- 56 Discipline Groups
- Who reads the minutes?
- Do we need a format/template? Suggest it also be available electronically.

- Our forms are electronic, but no one knows that.
- Should there be a spot for Action Areas? The system wants to make sure it moves on to the proper area for resolution or action?
- Should we bring the minutes to SFCC and have a few faculty review, to see what is happening in the meetings, also helps catch action items.
- Master lists for checking back and forth would be helpful.
- Make sure the DC's know to send the minutes out to the discipline members.
- Are the minutes archived?
 - Angie keeps them in paper and electronic format for 5 years. She has been keeping since 2010.
- Add to our next agenda for creation of a format/template.

Ghost "Labs" appearing in CCCNS Database, Boyd Rodman

CIS courses still showing Lab courses which were supposed to be deleted.

- Boyd has asked Candice to contact Boyd when she finds courses which were deleted that keep coming back.
- Need to show that these courses are showing inactive in Banner.

Art vs Photography Discipline Concerns

- Several courses which were approved did not go through the ART Faculty.
- PHO is CTE related.
 - Photography schools will not accept any other prefix as transfer, therefore PHO is required.
- ART is transferable.
- Both can exist, it is good for our students.
- Scott will attend the next ART/PHO 2:2.
- Scott plans to speak with Lydia regarding these concerns.
- ART 139 Digital Photography I – ART wants to change this course to an introductory course.
 - Suggested the discipline create a new course.

ART Open House of Student Work at CCCS

- Only student work.
- October 17, 2014 5-7pm

Denied courses on the BB

- Stays on the Bulletin Board for the full year and drop off after.

- Concerns that it stays on the BB for a year and still could be offered for students to take.
- Was discussed before and SFCC stated the course will be removed at the end of the academic year.
 - Should be moved forward to the VPI's so they know to pass this off to the institutions and make sure these courses are indeed removed.
 - Discuss at next SFCC meeting, what happens to

Should we have a course number reserved for field study courses?

- It would be a lot of work to go into all of the disciplines now and change them.
- Suggested to move forward with a specific number for new classes.

General Education Philosophy for BAS Degree (committee needed)

Competencies for the 300 and 400 level courses, Boyd Rodman

- We need to determine what junior and senior level requirements should be.
- Need a sub-committee. Will probably need to work closely with the VPI's too.
- Need 4-5 volunteers, probably not adjuncts. Scott feels he should be on the committee. Do we have any faculty who are currently adjunct with a 4 year school?
 - Scott Thompson, Transfer
 - David Johnson, Transfer
 - Lynette Hoerner, Transfer
 - Claudia Romero, CTE
 - Boyd Rodman, CTE
- What gen ed should be in the last two years?
 - Are there any schools that might contract with those schools working towards BS degrees?
- What distinguishes 300/400 level courses.

GT Pathways courses

- Revisions are due to CCHE today, 10/10.

- We approved courses at the last SFCC meeting to move forward the courses
 - HUM 103 – course was approved, revisions were received on matching the course with the GTPathways template and syllabus.
 - BIO 104 – revisions were not received.
 - BIO 224 not received
 - CRJ110 - no revisions needed
 - HIS 235 – no revisions needed
- Those courses with revisions needed, not received on time, will move forward as is.
- What is the date for the spring review? No date as of yet.
 - Need the courses at SFCC by January.

IB/AP Scores

- Chemistry, Physics, Math went with the highest scores (1-5 scale).
- Who is the person to look into the total number of credits? Inconsistent.
- 4 years schools are not in agreement, we should look into it since it has been a few years since we discussed this.
- Scott said the 4years institutions prefer concurrent enrollment over AP.

New Discipline Chair Training, Boyd Rodman

Adding a BAR course under Continuing Ed.

- Concern that if the course was completed as a continuing ed course, how could it be transferred in for credit.
- Up to the institution.

HLT changes:

- There are similar HLY and AG related courses. How is this different from ART and PHO? Faculty must work together to submit courses, changes etc. ART and PHO have a history of not always working closely on changes.
- Thanks to Ray Daugherty, FRCC Faculty, HLT Discipline Chair. He completed all of this work.

Follow-up notes:

- CCCNS no longer needs a password; all visitors to the site can see Current, Proposed, & Archived.
- CIS 261 – The discipline is asking that this be removed from the proposed database in Banner. In checking, this course was posted in Jan 2013 and only on the bulletin board for 2 months, there isn't a record on the BB or in the minutes as to why it was removed. Since this was proposed by EGTC should we check with them before removing to ensure that they are not using, since it did not stay on the BB for one year?
 - Found in Peggy's notes, that CIS 261 wasn't a course that should be in this discipline.
 - Not in Emily Griffiths's catalog.
 - Will wait on LaVonya to confirm. Once she confirms it is not needed, the course will be removed.
 - SFCC voted in approval for its removal.
 - CIS would like this course removed.

The Meeting was adjourned. Next meeting is on November 14, 2014.

Minutes Respectfully Submitted by
Claudia Romero, FRCC
SFCC Secretary