## State Faculty Curriculum Committee (SFCC) Meeting Agenda

### Friday, November 12, 2021

### 9:00 A.M., ZOOM log-in information on last page!

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| **Attendance** | **College** | **Category** | **Contact** |
| present | Aims Community College | Academic | Daniel Alvarez |
| present | Aims Community College | CTE | Jennifer Bailey |
| present | Arapahoe Community College | Academic | Juliet Beckman |
| present | Arapahoe Community College | CTE | Nancy Finnegan |
| present | CCCOnline | CTE | Christopher Luchs |
| present | CCCOnline | Academic | Kai Savi |
| absent | Colorado Mountain College | Academic | Lora Meredith |
| absent | Colorado Mountain College | CTE | Amy Connerton |
| present | Colorado Northwestern CC | Academic | John Yohe |
| present | Colorado Northwestern CC | CTE | Richard Nichols |
| present | Community College of Aurora | Academic | Martha Jackson-Carter |
| present | Community College of Aurora | CTE | Beth Lattone |
| present | Community College of Denver | Academic | Tammi Spicer-Dormuth |
| present | Community College of Denver | CTE | Michelle Glassman |
| present | Emily Griffith Technical College | CTE | Laura Blom |
|  | Emily Griffith Technical College | Vacant |  |
| present | Front Range Community College | Academic | Kathy Mennen |
| present | Front Range Community College | CTE | Abel Coombs |
| present | Lamar Community College | Academic | Becky Young |
| present | Lamar Community College | CTE | Arosha Loku Umagiliyage |
| present | Morgan Community College | Academic | Carol Kuper |
| present | Morgan Community College | CTE | Jim DeLung |
| present | Northeastern Junior College | Academic | Clint Rothell |
| present | Northeastern Junior College | CTE | Mike Anderson |
| present | Otero Junior College | Academic | Kimi Kelley |
| absent | Otero Junior College | CTE | Ryan Belew |
| present | Pickens Technical College | CTE | Sam Hoffmann |
|  | Pickens Technical College | Vacant |  |
| present | Pikes Peak Community College | Academic | Warren Munick |
| present | Pikes Peak Community College | CTE | Kimberly Whitten |
| present | Pueblo Community College | Academic | Matthew Sterner-Neely |
|  | Pueblo Community College | Vacant |  |
| present | Red Rocks Community College | Academic | Lynnette Hoerner |
| present | Red Rocks Community College | CTE | Janiece Kneppe |
| absent | Trinidad State Junior College | Academic | Jean Alger |
| present | Trinidad State Junior College | CTE | Desi Maxwell |
| absent | Otero Junior College | Vice President of Instruction Liaison | Rana Brown |
|  |  |  |  |
| present | Colorado Community College System | Director of Academic Programs and Curriculum | Danen Jobe |
| absent | Colorado Community College System | CTE Representative | Emily Fickbohm |
| present | Colorado Community College System | Curriculum Catalog and Scheduling Manager | Denise Mosher |
| absent | Colorado Community College System | Vice Chancellor | Landon Pirius |
|  | Colorado Community College System | Academic and Student Affairs Program Assistant | Mandi Myers |

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| **Time** | **Topic** | **Discussion & Documents** | **Action/Responsible Party** |
| 9:00 – 9:15 AM  *(meeting will start promptly at 9:00)* | **Introductions, and Overview of the Day**   * **Member Changes & Roll Call** | Abel Coombs, Beth Lattone, & Jim DeLung |  |
| 9:15 – 9:20 AM | * **October Minutes** | Jim DeLung | Minutes approved. |
| 9:20 – 10:00 AM | * **Bulletin Board Review** | ALL |  |
| 10:00 – 10:30 AM | * **LIT 258, Latinx Literature, GT Nomination Presentation** |  |  |
| 10:30 – 11:30 AM | * **Bulletin Board Review - Continued** | ALL | In light of our BCT prefix discussion, Brian Wheeler and Denise Mosher discussed the possibility of RTV changing their title from Radio and Television to Broadcast and Electronic Media. Brian will follow-up with Denise about submitting the appropriate documentation for this potential change.  Bulletin Board review was concluded at noon. |
| 11:30- 12:00 PM | * **STAAs Fall Review** * **Pre-Requisite/Co-requisite/SAI form** * **Prior Learning Assessment (PLA)** | Danen Jobe & Denise Mosher | These updates occurred in the afternoon, close to 1:30 PM. Danen described some delays related to STAA review.  Denise shared the pre-req/co-req/SAI form and confirmed it may be found on the Faculty Vault. Mike Anderson mentioned an error message when attempting to access the form. Denise will work on resolving the error. Denise confirmed the form was designed to serve as a submission form, not an information-gathering form. Kathy Mennen explained her information-gathering approach as a discipline chair. Danen agreed information-gathering documentation is helpful but does not necessarily need to be submitted to CCCS. Danen will update SFCC next month about how disciplines may handle disagreement within their group when working on common pre-reqs.  Danen confirmed our work with PLA is establishing statewide standards, preventing any motivation for students to “shop around.” |
| 12:00 – 1:00 PM | * **Lunch** |  | 12:00 – 12:30 PM |
| 1:00 – 1:15 PM | * **Discipline Chair Recap** | Abel Coombs | Beth Lattone and Abel summarized the discipline chair training. Abel is hoping we will have a high rate of discipline chair retention for next year. |
| 1:15 – 1:30 PM | * **GE Council Update** | Carol Kuper | Carol summarized some of the internal discussions at the last GE Council meeting. Carol confirmed there were not any updates on actionable items. |
| 1:30– 1:50 PM | * **Proposed Topical Outline Titling**   **\* RECOMMENDED TOPICAL OUTLINE – Default**  \* If using REQUIRED, can RECOMMENED still be used as another subcategory?   * **Referencing course numbers within course description.**   **\*** Informational-Math  \* Example:  Course Description  This course...  Supports skill development necessary for success in MAT103: Math for Clinical Calculations. | Abel Coombs, Becky Young, Tammi Spicer-Dormuth | Tammi described the Math discipline group perspective on the required and recommended topical outline scenario. Becky Young and Denise Mosher discussed the timing of potential changes. Carol Kuper provided additional context specific to the Math discipline. At the end of the discussion, Abel confirmed there will be no changes to the current policy – recommended is the default but when a topical outline is required, all topical outline items are required. (This summary was provided in the Zoom chat and no edits were proposed.)  Two motions were passed in relation to the course description conversation:   1. Co-reqs can reference other courses in CCNS within the course description. 2. When referencing other courses, co-reqs should only reference the name and NOT include the number. |
| 1:50 – 2:00 PM | * **VP Council & VP Curriculum**   \* The request to process the new ENO, Enology, prefix is on hold. | Rana Brown | Rana was unable to attend. But Rana communicated to Abel she did not have any updates to share. |
|  | * **Check out the new submission form:**   Getting ready to push the new submission form and numbers into CourseLeaf production.  **TEST Site:**  <https://cccs-test.courseleaf.com/courseadmin> (Courseadmin Form)  <https://cccs-test.courseleaf.com/miscadmin> (New Prefix Request)  Login information for the TEST site:  Admin -  User id: cccs-admin  Password: admin  User –  User id: cccs-user  Password: user |  | Denise Mosher encouraged SFCC members to use our access to the test environment.  Meeting adjourned at 1:55 PM. |

Denise Mosher is inviting you to a scheduled Zoom meeting.

Topic: SFCC November Meeting

Time: Nov 12, 2021 09:00 AM Mountain Time (US and Canada)

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