## State Faculty Curriculum Committee (SFCC) Meeting Agenda

### Friday, December 10, 2021

### 9:00 A.M., ZOOM log-in information on last page!

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| **Attendance** | **College** | **Category** | **Contact** |
| absent | Aims Community College | Academic | Daniel Alvarez |
| absent | Aims Community College | CTE | Jennifer Bailey |
| present | Arapahoe Community College | Academic | Juliet Beckman |
| present | Arapahoe Community College | CTE | Nancy Finnegan |
| present | CCCOnline | CTE | Christopher Luchs |
| present | CCCOnline | Academic | Kai Savi |
| present | Colorado Mountain College | Academic | Lora Meredith |
| absent | Colorado Mountain College | CTE | Amy Connerton |
| present | Colorado Northwestern CC | Academic | John Yohe |
| present | Colorado Northwestern CC | CTE | Richard Nichols |
| present | Community College of Aurora | Academic | Martha Jackson-Carter |
| present | Community College of Aurora | CTE | Beth Lattone |
| present | Community College of Denver | Academic | Tammi Spicer-Dormuth |
| present | Community College of Denver | CTE | Michelle Glassman |
| present | Emily Griffith Technical College | CTE | Laura Blom |
|  | Emily Griffith Technical College | Vacant |  |
| present | Front Range Community College | Academic | Kathy Mennen |
| present | Front Range Community College | CTE | Abel Coombs |
| present | Lamar Community College | Academic | Becky Young |
| present | Lamar Community College | CTE | Arosha Loku Umagiliyage |
| present | Morgan Community College | Academic | Carol Kuper |
| present | Morgan Community College | CTE | Jim DeLung |
| present | Northeastern Junior College | Academic | Clint Rothell |
| present | Northeastern Junior College | CTE | Mike Anderson |
| present | Otero Junior College | Academic | Kimi Kelley |
| present | Otero Junior College | CTE | Ryan Belew |
| present | Pickens Technical College | CTE | Sam Hoffmann |
|  | Pickens Technical College | Vacant |  |
| present | Pikes Peak Community College | Academic | Warren Munick |
| absent | Pikes Peak Community College | CTE | Kimberly Whitten |
| present | Pueblo Community College | Academic | Matthew Sterner-Neely |
|  | Pueblo Community College | Vacant |  |
| present | Red Rocks Community College | Academic | Lynnette Hoerner |
| absent | Red Rocks Community College | CTE | Janiece Kneppe |
| present | Trinidad State Junior College | Academic | Jean Alger |
| present | Trinidad State Junior College | CTE | Desi Maxwell |
| present | Otero Junior College | Vice President of Instruction Liaison | Rana Brown |
|  |  |  |  |
| present | Colorado Community College System | Director of Academic Programs and Curriculum | Danen Jobe |
|  | Colorado Community College System | CTE Representative | Emily Fickbohm |
| present | Colorado Community College System | Curriculum Catalog and Scheduling Manager | Denise Mosher |
| present | Colorado Community College System | Vice Chancellor | Landon Pirius |
|  | Colorado Community College System | Academic and Student Affairs Program Assistant | Mandi Myers |

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| **Time** | **Topic** | **Discussion & Documents** | **Action/Responsible Party** |
| 9:00 – 9:15 AM  *(meeting will start promptly at 9:00)* | **Introductions, and Overview of the Day**   * **Member Changes & Roll Call** * **Next Meeting: January 21, 2022** | Abel Coombs, Beth Lattone, & Jim DeLung |  |
| 9:15 – 9:20 AM | * **November Minutes** | Jim DeLung | Minutes approved. |
| 9:20 – 10:45 AM | * **Bulletin Board Review** | ALL | During the review of ACC 268, Chris Luchs noted what information is included in our style guide about referring to students. Our guide advises submitters to address what the course does, not what the student does, when writing the course description. But our guide does not outright prohibit the use of the word “student.”  Bulletin board review (with the exception of FIW 103) was completed at 11:10 AM. We discussed FIW 103 at 11:40 AM. |
| 10:45 – 11:00 AM | * **Request to change CON to “Building Construction Technology”** * **VP Council & VP Curriculum** | Rana Brown/Denise Mosher | Denise summarized the VP concerns about a potential CON name change. Abel Coombs confirmed he reached out to the submitter with an update and the submitter has not replied. Warren Munick will follow-up with the submitter because they are from PPCC.  Rana and Mike Anderson summarized discussion about part-of-term within the Rural College Consortium. |
| 11:00 – 11:15 AM | * **Colorado Online Updates** | Tammy Vercauteren & Landon Pirius | Landon explained how the ECE and SPA disciplines are working on preparing “ready-to-teach” courses for the Colorado Online format. As a result, ECE and SPA courses are likely to be piloted on Colorado Online first.  Landon confirmed the timeline for implementing the single instance for D2L login is still Fall 2022 but it may be pushed back to Spring 2023.  Tammy described the faculty mini-conference scheduled for February 18th. |
| 11:15 – 11:25 AM | * **GE Council Update** | Carol Kuper | No GE Council updates this month. |
| 11:25 - 11:50 AM | * **STAAs Spring Review**   **Philosophy - Friday, February 25: 10:00 am – 12:00 pm**  **Communication - Friday, March 4: 10:00 am – 12:00 pm**  **Anthropology - Friday, March 11: 1:00 pm – 3:00 pm**  **Economics - Friday, March 18: 10:00 am – 12:00 pm**  **Chemistry - Friday, March 25: 1:00 pm – 3:00 pm**  **Sociology - Friday, April 8: 1:00 pm – 3:00 pm**  **Criminal Justice - Friday, April 15: 1:00 pm – 3:00 pm**  **Geography - Friday, April 22: 10:00 am – 12:00 pm**   * **Prior Learning Assessment (PLA) Update** * **System Project Updates** | Danen Jobe | Danen identified the plans for spring STAA review. Please see the schedule to the left for details.  Danen praised CDHE for providing funds for faculty to begin reviewing proposed PLA options. Danen shared that faculty agreed to pass 30 of 34 proposed CXX-related (CIS, CSC, etc.) PLA certificates. Danen emphasized faculty need to receive fair pay for this type of PLA review because it requires substantial time and effort.  Denise confirmed the go-live date for CourseLeaf is December 20th. The go-live date for course re-numbering will be in the summer of 2022. |
| 11:50 - 12:10 PM | * **Style Guide Updates** * **Verification of Discipline input by a Discipline Chair** * **Aligning program requests similar to courses (Style Guide)** | Tammi Spicer-Dormuth & Warren Munick | Tammi reminded SFCC members to check SharePoint for the most recent copy of our Style Guide.  Tammi confirmed the following additions to our Style Guide:  • Co-reqs may reference other courses and should only refer to the course name and NOT the prefix/number.  Recommended vs Required  • All topical outlines default to “Recommended Topical Outline” upon submission.  • “Recommended” allows for institutional/instructor variation.  • Disciplines can choose to amend curriculum to read “Required Topical Outline”  • “Required” creates conformity across institutions/instructors.  Abel suggested we think about an efficient way to document discipline approval and then discuss our options during our January meeting.  Meeting adjourned at 12:33 PM. |

Denise Mosher is inviting you to a scheduled Zoom meeting.

Topic: SFCC December Meeting

Time: Dec 10, 2021 09:00 AM Mountain Time (US and Canada)

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