COLORADO
COMMUNITY COLLEGE SYSTEM

State Faculty Curriculum Committee (SFCC) Meeting Agenda
Friday, January 18, 2019
9:00 A.M., Lowry Campus, President's Conference Room, 2nd Floor

Attendance

Christine Gaudinski-Aims

Jim Crandall-Aims

Juliet Hubbel-ACC

Doug Mugge-ACC

Chris Luchs-CC online

Amy Connerton-CMC (absent)

Christie Smith on phone (absent)

Rin Dietz CNCC (phone) (absent-phone troubles)

Jennifer Harrell-CCA

Beth Lattone-CCA

Tammi Spicer-Dormouth-CCD

Lori Yost-CCD

Laura Blom-EGT (absent)

Linda subbed for Laura

Tim McMahon EGT (absent)

Matt Wilson-FRCC

Abel Combs-FRCC

Kathy Henderson-LCC (phone) (absent)

Becky Young-LCC (phone)

Carol Kuper-Morgan GT liaison

Jim DeLung Morgan

Clint Rothell-NJC

Mike Anderson-NJC

Kimi Kelley-OJC

Ronald Striegal-OJC (absebt)

Kim Adibuah-Pickens (absent)

Sam Hoffmann-Pickens

Warren Munick-PPCC

Kris Gates-PPCC

Michael Payne-PCC (phone)

Tim Gama-PCC (absebt)

Lynette Hoerner-RRCC

Janiece Kneppe-RRCC

Melissa Kleinschmit-TSJC (phone) in Alamosa

Desi Maxwell-TSJC in Trinidad (phone)

Denise Mosher-CCCS

Gilian McKnight Tutein-FRCC, VPI liaison

Bill Gilmore-Program director CTE STEM, Arts, & IT (absent)

Jenn Jasinowski-CCCS CTE

Mike Macklin-CCCS (absent)

Landon Pirius-Provost (absent)

Time	Topic	Discussion & Documents	Action/Responsible Party
8:30 – 9:00 AM	**Breakfast is served**		Technical difficulties getting started, start was at 9:10
9:00 – 9:15 AM	**Welcome and Overview of the Day**	Mike Anderson Beth Lattone	The BB was late getting out, question was asked if courses had been on the BB for 30 days and the answer is yes and no. Tabling to discuss later today but concerns

(meeting will start promptly at 9:00)	• Introduce new members and get contact information		have been raised on starting a precedent trying to get through backlog and not following our protocol.
9:15 – 9:20 AM	**REMINDER to submit – February 2nd deadline * Curriculum Management Tool - Information/Needs Collection:** https://forms.office.com/Pages/ResponsePage.aspx?id=6rEiKgp4PUqxt85fmsRTaH3skHU8eIxNkXb5IM4uc19UMUxKMVZCRzllRzFRSIIwTzQwQ1A0MkE4OS4u	Denise Mosher	Looking for a replacement for the CCNS database, Banner is going away and the system we have now is inefficient. Suggestion was made that the system that is picked should generate the syllabus template at the system office instead of each school having differences that get a school into trouble with HLC. ACC was looking at pre-reqs this week and considering getting rid of their catalog database to go with whatever system the System Office would be going with. Getting for a new database would include things like being able to edit documents as well as 4 digit prefixes, which is important for some programs that are running out of numbers. How hard will it be to convert? Hopefully will not involve manually copying and pasting. Good topic for a curriculum committee meeting. This link has been sent out to registrars and curriculum committees at all of the schools. Go in and go in often to vote and note needs.
9:20 – 9:25 AM	**Department of Education comment period for CIP code updates – February 2nd deadline *** The proposed changes can be downloaded from https://nces.ed.gov/ipeds/cipcode/files/CIP_Revision_2020.docx **https://forms.office.com/Pages/ResponsePage.aspx?id=6rEiKgp4PUqxt85fmsRTaB_Am5**	Denise Mosher	9:26 We received notification that the department of education wants to update CIP codes. This in an opportunity for all of the schools to state their peace about what they want with CIP codes. This has gone out to disciplines, financial aid, registrars, & IT people. Will a change of CIP code require a teach-out plan? The guess is yes it would, Denise will look into it. Review happens every 10 years, would have been nice to discuss at the 2:2 IT will have to come up with the script to tie that in, hopefully will not require manual input. Most will effect CTE instead of Gen Ed, most tied to internships, clerkships, and residencies. This goes back to federal department of education.

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9:25 – 9:30 AM	**Working Group - Schedule Type & Contact Hours Update** • VPI/SFCC/Scheduler/HR representation	Denise Mosher	SP 9-71 about contact hours and pre-reqs. In November it was decided to form a working group to look at that information, will present in February, they have not yet met, supposed to meet Jan 23. Denise has pulled all of the schedule types, pre-reqs, and contact hours into a report to give to the working group. RRCC is over the standard amount of contact hours and they want to keep it, seems to be an issue with science departments; they wrote a letter to their VPI to keep the wording of "at minimum". NJC feels that LLB doesn't always fit their needs and would like a new schedule type for that. LEL is also not helpful, if they could have a schedule type that uses LEC and LAB for consistent ratio, this would be the more helpful solution. One institution scheduling 3:2 ratio while another schedules 4:1, need consistency. Schedule type is not yet in SP 9-71 but there is a suggestion to add that if the procedure is looking at pre-reqs. What kind of impact will this have on the student, especially in the terms of transferability, are students getting the same education with a 3:2 or 4:1 schedule (lecture:lab ratio) Courses that go through licensure have required contact hours. Jerri Anderson brought this forward in response to the King bill, every single college has different policies and this is going to be big changes to some schools. President Garcia told Mike Anderson at the 2:2 that as long as students are not harmed in transfer, that is the point for looking at SP9-71. Do we allow schools to have flexibility in how they deliver content based on their student body (rural vs. urban) We at SFCC work very hard to guarantee that students are receiving what they need at their institutions. Matt asked Becky to write down her memories and perception of the King bill and what happened back when Jerri Anderson was here. The committee will review the statutes from previous review of SP9-71, basically, ensuring transferability, gt pathways, and consistency of courses across the system.
9:30 – 9:45 AM	**Change of Title for WST**	Denise Mosher	9:53 Ongoing discussion-Denise does not have all of the answers; with our current database, we do not have the ability to time stamp our courses. The consequences is that any changes would be retroactive so it would replace historical data, so at

			this point it is impossible to change WST without eliminating women studies from transcripts. Instead of changing the title, create a new prefix, but then we would have to change and archive courses in WST. Question was asked about changing POS to something other than POS.
9:45 – 10:00 AM	**GE Council Report** • Update	Carol Kuper	10:00 Ongoing conversations Complete College America will be having a big signing ceremony with all of the 2 and 4 years on Jan 26th to help implement best practices. CCA is trying to shorten the time frame for students to finish school. Colorado is signing on with CCA, a lot of the schools are already doing similar initiatives. At the FAC to FAC, there were options where you didn't have to implement all of CCA's objectives but could implement what works for your school. 2:4 reserved Lowry for a date in Feb but they haven't planned anything yet, talked about putting disciplines together to just talk however such a short timeline will probably push the meeting back. If you have ideas of what you would like covered at the 2:4, please let them know. The SS1 are the last to get updated. Prior Learning Assessments, working on updating those documents, vetted with all colleges and working draft on the CDHE website. AP and IB tables are the next to be updated. Has anyone heard of 4 years setting up contracts with high schools for PLAing courses? EAB-has anyone been able to see the advising from the student's view? FRCC has a link to "view all other choices" Need to tell the truth, are the courses actually scheduled or just in the catalog. ENG 131 was approved at SFCC and VPI, halted at GE. Ian had let them know about it, they are now having ongoing conversations with Landon, meeting is Jan 25th. Concerns were raised at GE council, should be a CO2, wanted other ENG faculty around the state to look at it (not in line with the spirit of what they laid out for us), none of the other courses we had approved at SFCC had appeared at GE. We are the first ones to bring a brand new gt course with a brand new process. Discussion was more on the process than the course itself. It already shows up in the database as a gt course. In one breath, Chris (new director at CDHE) said it was a done deal and next that this course should be a CO2. So the impression was

			that it was a done deal but they are now questioning the process. DAN 150 and ENG 201 have not yet been seen by CDHE.
10:00 – 10:10 AM	**Business Meeting** • Approval of the December 14th minutes	Mike Anderson	10:19 Minutes approved.
10:10 – 10:20 AM	**Quick review and Make Assignments for February 2019 Bulletin Board** – *[copy will be sent out separately]*	Mike Anderson	Do not have the Feb BB yet, opening back up for discussion the BB process. Courses were submitted on time, some of them have been seen by their discipline, have chair approval but not all have. Could we review but not take action this month? We could approve it pending on the timeline of it being on the BB for 30 days, if Denise receives comment, then it would come back to the committee. We have rollovers from last month that we can handle. Are we going to suspend our rules today to provide a patch? Will this sent a precedent that someone would say "you did this in January, why can't I submit a course the day before the meeting?" 131 last month, 40 would have been sent back and reworked. We had 104 new courses come in in Dec to be eligible for Jan vote. It takes ½ to 1 hour to input each course in the system. Denise is scheduled to get temporary and part-time help to get the backlog caught up. Some of the concerns is NUR is on a timeline for program as well as third-party approvals. This will always be a problem for the Dec/Jan gap, do we have 2 meetings in Feb instead? The potential is to have 200 classes in Feb. We can review and then approve courses next month as a block if there are no concerns or feedback that has come to Denise. We can still send back courses for fixes today. Will only consider courses that have discipline chair approval. Any changes for these courses will not take effect until summer semesters.
10:20 – 12:00 PM	**January Bulletin Board Review –** *[see attached:]*	All	10:30 A separate spreadsheet of courses that have been approved pending 30 days on the BB will be created so that we do not have to re-visit the courses but can approved as a block. HUM 103-was approved at the 2:2-approved pending 30 days on the BB. HUM 121-will mirror the topical outline of HUM 122 to have consistency. Approved pending 30 days on BB.

			COM 130 is asking for an AH1 designation for gt. (COM 220 is an SS3) Approved as a course. We have received the updated mapping so ==Approved== to be added to the gt list. New prefix request from Emily Griffith for RAS, RA is registered apprenticeship. Industry doesn't know about CCNS so they don't necessarily care about what that third letter would be. Recommendation is to put Steel Fabricators under RAI. **Linda will take back to group to see if they approve.** The internships would have a hyphen to indicate whether they are for an Ironworker or Steel Fabrication. Lori Rae Hamilton on phone for NUR See BB for notes on each class.
12:00 PM	**Lunch**	All	12:00-12:22
Continued until done.	**Bulletin Board Review, continued**	All	Adjourned at 2:20 pm due to getting as far as able on the BB.

Guests:
Kate Pagel-PPCC HUM
Lance Rubin-ACC HUM

WebEx:

SFCC 1-18-19 Meeting

Friday, January 18, 2019

8:30 am | Mountain Standard Time (Denver, GMT-07:00) | 9 hrs

Meeting number (access code): 921 414 555

Meeting password: TGq38Np2

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