State Faculty Curriculum Committee (SFCC) Meeting Agenda
Friday, February 08, 2019
9:00 A.M., Lowry Campus, President's Conference Room, 2nd
Floor

Attendance

Christine Gaudinski-Aims

Jim Crandall-Aims

Juliet Hubbel-ACC

Doug Mugge-ACC

Chris Luchs-CC online (absent)

Amy Connerton-CMC (absent)

Christie Smith on phone (absent)

Rin Dietz CNCC (phone)

Jennifer Harrell-CCA

Beth Lattone-CCA

Tammi Spicer-Dormouth-CCD

Lori Yost-CCD

Laura Blom-EGT (absent)

Tim McMahon EGT (absent)

Matt Wilson-FRCC

Abel Combs-FRCC

Kathy Henderson-LCC (phone) (absent)

Becky Young-LCC (phone)

Carol Kuper-Morgan GT liaison

Jim DeLung Morgan

Lynette Hoerner-RRCC

Janiece Kneppe-RRCC

Melissa Kleinschmit-TSJC (phone) in Alamosa

Desi Maxwell-TSJC in Trinidad (phone)

Clint Rothell-NJC (phone)

Mike Anderson-NJC

Kimi Kelley-OJC (phone)

Ronald Striegal-OJC (absent)

Kim Adibuah-Pickens

Sam Hoffmann-Pickens

Warren Munick-PPCC

Kris Gates-PPCC

Michael Payne-PCC (phone)

Tim Gama-PCC (absent)

Denise Mosher-CCCS

Gilian McKnight Tutein-FRCC, VPI liaison

Bill Gilmore-Program director CTE STEM, Arts, & IT (absent)

Jenn Jasinowski-CCCS CTE

Mike Macklin-CCCS associate vice-chancellor

Landon Pirius-Provost (absent)

Mandy Myers-supports the SFCC and 2:2

WebEX/TelePresence log-in information on last page!

Time	Topic	Discussion & Documents	Action/Responsible Party
8:30 – 9:00 AM	**Breakfast is served**		
9:00 – 9:15 AM *(meeting will start promptly at 9:00)*	**Welcome and Overview of the Day** Introduce new members and get contact information	Mike Anderson Beth Lattone	Introduction of Mandy Myers
9:15 – 9:20 AM	**Director for Academic Programs & Curriculum (**Ian's Position**)** • Update	Landon Pirius	Mike Macklin for Landon to start Director of Academic programs position closed on Jan 26, 66 applicants made it through first cut. Will whittle down to 8-10 for phone interviews. Notifications for interviews will go out next week. There are two SFCC reps on the committee, 2 SFAC reps, also CCConline and president's office.
9:20 – 9:30 AM	**SP 9-71 Task Force** • Update	Landon Pirius	Moving forward Landon arrived 10:33 Put together a work group to look at to look at pre-reqs, co-reqs, and contact hours. Want to present to the broader community the language that we want to change. The way it has been written, for co-reqs and pre-reqs, we would allow differences at a local level, however they must be the same at a particular college. Contact hours, depending on the delivery type, there is a minimum that has to be met but a college can go over contact hours. If a student comes from a different institution, it should be recognized that they may have been following a different req track and it needs to be accepted by the receiving school. It will be sent out broadly to get feedback to see if there needs to be any changes or not before it is submitted to Dr. Garcia and the presidents. They have been meeting every other week. Landon hopes to get a decision by the end of spring semester. Landon wants to get feedback first before submitting to presidents.

			10,500 pre-reqs across the state when they pulled that data. Not everyone is defining pre-reqs the same. Pathways mapping can help the teachers figure out what is actually needed for pre-reqs. There is an equity issue with concurrent enrollment as well. There are old ones out there that do not make sense or current staff does not even know that pre-req had been added.
9:30 – 10:00 AM	**gtPathways nomination form and process**	Landon Pirius & Mike Macklin	Came up at VP meeting last month. Through conversations, they wanted to revisit the processes of how we engage the four-year partners. The VPIs want to engage the 4-years, it's just figuring out how. Since CDHE originally told SFCC that that was not part of the component it is felt that we need direction from CDHE. Where is ENG 131 in the process with CDHE? Conversation with last GE council meeting, they did not deny gt but is it in the correct category? There will be conversations at the next GE council. Draft document from Matt Wilson; under Criteria, #6 is highlighted and #7 on GT nomination procedures. Mike M said when Ian gave him this document that these sections had strike throughs, GE council will be looking specifically at these pieces.

6. Provide any additional evidence of transferability. It could show that the course is taught at one or more 4-year schools (including a list of those schools). If it is not taught at any 4-year school, other evidence could be considered, such as documented communications with 4-year schools.

7. In addition, the submitter could strengthen the case for approval by providing rationale indicating transferability. Is the course taught at one or more 4-year schools? Which ones? If it is not taught at any 4-year school, the submitter should consider submitting other evidence that the course would transfer (please consult with SFCC or your school's curriculum committee for suggestions).

From Gillian, the VPIs know that SFCC did our due diligence on this piece. Our biggest hold-up in this group was how did the 4-year's input fit in? Leadership change affected the interpretation of what is our charge. More clarity would strengthen this relationship. ENG 131 was submitted as a CO1, should it be a CO2? Inclination is to leave it as a CO1.
Statewide agreements suggest 3 or more institutions accepting a course; accepted as transfer instead of taught.
How do you establish transferability? Software Transferology may help but may not have everything; 4-year partners need to understand the difficulties of establishing transferability.
We need to send our form that we are using to CDHE so they understand how we vet a class. If the submitter or someone to speak on behalf of the course, that may become part of the process to speak to GE council.

			Conversation around sample syllabus, what we went with was mapping the CLOs between the 4-years and the proposed course to show how the competencies would fit with a 4-year offering. We need to store these submissions where someone can see them, an online repository. Could we put them with the master BB? Or the minutes? ENG 131 already shows up in the current database as a gt, so what does all of these conversations mean? It would take a lot to move the course to a CO2, so GE council leaning to leave it as a CO1. Course is already being transcripted as a CO1. Mike A suggests that if a course is coming through as a new gt proposal, it should not go into the proposed database with the gt language until it has been completely vetted. Gt approval needs to be separate from the course approval process. Can we get a definitive answer on the status of ENG 131? Moving forward with the other courses, they will hold with the VPIs until we figure out the process. So COM 130 will be on hold, DAN 150 got forwarded to GE council; Carol Kuper asked to be looped in on decisions so as to know what she is speaking to at those meetings. Until a course goes up to GE council, it should not have gt language on it. Carol says GE has not seen DAN but the Provost has. COM 130 does not have the gt stamp on it yet, DAN is listed as gt approval from GE council. ENG 131 has been approved but there are still conversations on it.
10:00 – 10:15 AM	**Curriculum Management Tool** • Report out	Mike Macklin & Denise Mosher	Need to have budget requests in on 2/22. Had 60 user stories submitted across the system from a wide range of positions from deans to schedulers, etc. Will be making the budget recommendation to Landon in the next couple of weeks. Right now there is a lot of cold calling and adding a margin in to make sure the budget is not shorted. Workflow tool built in, most have an integration with Banner, if there are practices at a local level, are all being taken into consideration. Will probably have to have a working group to submit information.
10:15 – 10:25 AM	**Prefixes like OUT – Academic or CTE?**	Denise Mosher	10:00 There are programs offered at a variety of schools, OUT is an example of a special interest. Designation affects instructor credentials. If they are CTE they are not stand-alone, but they may not be tied to any program. Gillian said they just had this with their HLC visit and did **tested experience**. Go to faculty governance, we need to have a definition for **tested experience**. If you have a tested experience option, it allows for opening up a job position that brings in a broad range of applicants. Where the course is in program approval dictates how a course is viewed whether CTE or academic. If a course transfers, the 4-years have to accept the instructor's credentials. We are running into issues on a program that is considered academic but has CTE courses due to PERKINS application. Courses do not show up in CCNS indicating whether they are CTE or academic, it depends on the CIP code. It's also not trackable, so there is no way to know how a school is going to be offering it. CMC is questioning how to move forward in how they offer the classes. If they want PERKINS then they should go with CTE designation if it is an HLC issue, then they should go with the testable experience. They are asking how stringent the scheduling is in regards to the difference in contact hours. (Cooper from CMC

			was on the phone to answer questions) Have had articulation agreements on allowing those courses to go to a 4-year school. Courses from 2017 are currently held up because of the schedule type. Each school can decide whether to use tested experience for acceptance for gen ed course instructors. This could be used for disciplines like OUT, ART, THE, MUS, etc.
10:25 – 10:35 AM	**Changing Credits on established courses & variable credit courses**	Denise Mosher	10:14 There is a class where the prefix has a credit range of 3-6, ESL class set up with a range of 3-12, discipline is interested in resetting that to 3-6. First thing Denise learned was to not change credit numbers. A course was originally put through as a 3 credit and that discipline wanted to change it to 2. Our committee's policy is that if there is a credit change, then it needs a new prefix number. If a course has been offered at one credit number, because we cannot time-stamp those changes on transcripts, a new prefix number needs to be added. If a class is changed to variable credit, this may get around the issue of having to change the prefix number, ie, a class offered at 3 credits, by going to a 0-12, 3 falls in that range. (specifically a 600 level class PAS from RRCC) Denise suggests we test it in Banner to see if it is possible to just go to a variable credit. That is just an information item for the SFCC committee. Auto is facing this problem due to their accrediting body wanting changes to the credit number and their prefix is mostly full. There is a history in Auto of changing credits for classes in the past. The ESL discipline chair is asking for the change for the one class to make it aligned with the other classes. Denise will make the changes and put it as an information item on the BB but will not require SFCC vote. ACT 132 was offered as both a 2 credit and 3 credit, came through on the submittal as a 2 credit course. This happened awhile back (at least 18 months ago), so some students have 2 credits and some have 3 on their transcripts. The whole discipline says it needs to be 3. Are there any negative consequences to the students that took it at 2? Needs to come up on the BB but it could be a class that we fast-track to get into the Fall schedule. Will put on the BB for the March meeting. Moving forward, a change in credit will result in a change in number. One more thing on variable credit-Are we going to stay with a certain number of classes that have variable credit and put them in categories such as Practicum or Clinicals? MUS were suggesting courses in the 140s to be variable, but they had already been approved as those. Denise wanted to make sure these were exceptions and not a new way of doing the courses. This is part of a bigger issue, what happens when we move to 4 digits? We have some guidelines already but we could give suggestions on where they put courses with the eye on also adding future classes. We will have to rewrite it if going to four digits.
10:35 – 10:45 AM	**CIP response** • Report out	Denise Mosher	Request to cross-list courses. Not allow variable credit for courses that are already in the database as a fixed credit. (so that both appear in the catalog) Doug mentioned that he was not allowed to use a gen ed class that had the same prefix as the program prefix. Would there be a rationale to list a course as both gen ed and CTE? Refers to a course that FRCC wants to offer a dispatch course but pull it out of CRJ. Gillian felt that this is one that should have its own prefix because other areas want to use that class and because it may not meet the requirements of different disciplines if it is only housed in one discipline. EMS and NUR

			want to use it as well. She believes the disciplines need to get together to decide this as it starts unintended consequences. Cross-listing gets us to the same place with academic versus CTE designation between schools. The hold-up is there is one college that has the dispatch class in CRJ and don't want to move it out of there. Now that we don't have the 80-20 rule, once a course is put into CCNS, it becomes available to other disciplines. We need to encourage disciplines to look at the database to see if there are already offered classes that would satisfy their needs without having to create new classes. FRCC wants to create a certificate for Dispatch that is its own stand alone and not necessarily tied to CRJ. You don't need to cross-list, just pull a course into your degree.
10:45 – 10:55 AM	**GE Council Report** • Update	Carol Kuper	Will be meeting on 2/11.
10:55 – 11:00 AM	**Business Meeting** • Approval of the January 18th minutes	Mike Anderson	11:20 Minutes approved with fixes to the word absebt that appeared twice.
11:00 – 11:10AM	**Quick review and Make Assignments for March 2019 Bulletin Board** – *[copy will be sent out separately]*	Mike Anderson	No list for today, getting closer to getting caught up.
11:10 – 12:00 PM	**February Bulletin Board Review** – *[see attached:]*	All	Christy Gomez present for EGG-concerns had been brought by computer science faculty. Based on those concerns, revisions were made to the course. Removal of the C++ and to emphasize that what they are learning was specific to engineering. Added numerical specification for engineering. EGG 145 CSC had voted no but not unanimously. The computer people are meeting on 2/22 and would like to have EGG come and present. Should we roll this class to March? If it is not an exact duplicate of a CSC class or if CSC feel they should be the ones teaching computers, do they have the power to prevent another discipline from offering a course? EGG needs this course to enable their students to transfer. The 4-year schools want the language to include the MAT lab somewhere in the course. Mines uses a different piece of software so made the language generic enough to allow flexibility in the course. Discussions have been going on since last spring. EGG has done everything CSC has requested. We recognize that disciplines can disagree but they should not be able to veto another discipline. Is it a problem to make this a CSC number and title it Engineering? CSC is CTE and EGG is gen ed and students are transferring this course into a bachelors. This goes back to teaching credentials being

			important. EGG 145 will replace EGG 130 as 130 is not accepted for transfer by the 4-years. Approved 20, Opposed 3, Abstention 2
12:00 PM	**Lunch**	All	Break from 11:45-12:15
Continued until done.	**Bulletin Board Review, continued**	All	Started with block of classes that had been reviewed last month and needed to sit on BB for 30 days. Unanimously approved. See BB for details on each class.
			Proposal was put forward that a sand-timer be used to limit the amount of time spent on each course for review to limit the amount of editing that goes into each course. Meeting adjourned at 5:15 pm.

WebEx:

SFCC 2-8-19 Meeting

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