



CCCS Bachelor of Science in Nursing Program Pre-Approval Form

For Pre-Approval signature request ONLY, submit to: Landon.Pirius@cccs.edu

For Final Approval submission, go to: <https://internal.cccs.edu/academic-affairs/program-approval/>

Date of Pre-Approval Request:	_____
College Name:	_____
College Contact for this Proposal: (Name and Email)	_____
Title of Proposed New Program:	_____
Title of Credential:	<i>Bachelor of Science in Nursing</i>
Does this program require new course approval?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Anticipated Program Initiation Date:	_____
Description of Proposed New Program:	Directions: Summarize any investigative research, academic development, student interest, and/or any business/industry or service involvement that led to the generation of the idea for the proposed academic program.

REQUIRED PRE-APPROVAL SIGNATURES

COLLEGE PRESIDENT NAME & SIGNATURE

DATE

LONDON K. PIRIUS,
VICE CHANCELLOR FOR ACADEMIC AND STUDENT AFFAIRS

DATE



BSN Program Approval Checklist

		Projected Date of Completion
<input type="checkbox"/>	1. Required Pre-Approvals <ul style="list-style-type: none"> a. Download the BSN Pre-Approval Signature Form and Checklist b. Pre-Approval from College President c. Pre-Approval from System Vice Chancellor of Academic and Student Affairs 	
<input type="checkbox"/>	2. Required Notices: <ul style="list-style-type: none"> a. At least 90 days prior to requesting SBCCOE approval, the College must provide notice to the CCHE and all state public and non-public institutions of higher education. 	
<input type="checkbox"/>	3. Internal College Approval Processes <ul style="list-style-type: none"> a. Obtain College Curriculum Committee approval 	
<input type="checkbox"/>	4. New Course Approval Process <ul style="list-style-type: none"> a. Submit Courses for approval to State Faculty Curriculum Committee for review and approval b. Once approved, VP Council approval also required 	
<input type="checkbox"/>	5. CCCS System Office Review <ul style="list-style-type: none"> a. Landon Pirius, Vice Chancellor for Academic and Student Affairs b. Mark Superka, Vice Chancellor for Administration & Finance 	
<input type="checkbox"/>	6. Governance Approval from SBCCOE <ul style="list-style-type: none"> a. Program must be submitted as a Board agenda item for review and approval b. Materials need to be made screen reader accessible and must be submitted to Mary Reeves by the deadline, 2 weeks prior to the Board meeting c. Agenda item will be presented to the Board by College President, VPAA and CCCS Vice Chancellor for Academic and Student Affairs d. Once approved by SBCCOE, Complete the Online Program Approval Request Submission Form <ul style="list-style-type: none"> • Program will then move to CCCS Catalog, Curriculum, and Schedule Manager for processing 	
<input type="checkbox"/>	7. GE Council and Academic Council Review <ul style="list-style-type: none"> a. CCCS staff will send to CDHE for review 	
<input type="checkbox"/>	8. HLC Approval or Notification <ul style="list-style-type: none"> a. College submits Program to Higher Learning Commission for review and approval <ul style="list-style-type: none"> • NOTE: If the program is at the main campus and is not going to change course delivery and there are no substantive changes, an email notification to the liaison may be all that is needed. 	
<input type="checkbox"/>	9. DOE Approval <ul style="list-style-type: none"> a. College submits program to Department of Education for review and approval 	
<input type="checkbox"/>	10. CCCS Internal Processing <ul style="list-style-type: none"> a. CCCS Catalog, Curriculum, and Schedule Manager processing b. CCCS Finance Office is notified c. CCCS IT processes 	
<input type="checkbox"/>	11. DHE Data Collection <ul style="list-style-type: none"> a. CCCS will notify CDHE to add to SURDS 	