Meeting Information:

SFCC 9.8.17
Friday, September 8, 2017
12:00 pm  |  Mountain Daylight Time (Denver, GMT-06:00)  |  1 hr 30 mins
Meeting number (access code): 926 476 373
Meeting password: Success2017!

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Meeting Agenda

Agenda for 2:2 will be posted Monday, hard close on registration.

12:15 pm  Approval of Prior Minutes, Mike Anderson, NJC
Meeting at 12:15 due to discipline chair training.

Diane Hegeman is interim provost, Minutes were approved, problem with sending minutes to the board to make sure everyone gets them.

Academic Affairs Presented by Gillian McKnight-Tutein

Started discussions with the either/or with MAT faculty, will be discuss at 2:2.

Bulletin Board Review, Mike Anderson, NJC

LTN 150-needs a new action verb for #1, and #4, #3 is poorly written, assumption is the student would be critically evaluating. Louis will help with the writing of it.

Should Assessment be included on topical outline for #I and VII?
There can be action verbs in the topical outline but does the word assessment mean what the student is doing or what the instructor is assessing?

**PHT 114** - Missing periods on competencies

Outline needs to be simplified

**PHT 112** - Description still has students in it.

CLO #2 and #3 do we like discuss?

CLO #8 & #9 do we like describe?

Topical outline

Id. Ethical and professional dilemmas

Sending both PHT 112 and 114 back, Kris will meet with Marcia to straighten out.

**ELT 266** - updates as requested, outline does break the rules on use of verbs, Michele Koster is adamant that the verbs go through. The topical outline could use some work, however there is nothing to prevent it being approved. Was approved unanimously.

**OTE 160** - 76 words, suggestion to remove covered to make it 75.

**OTE 104** -

**OTE 103** -

**OTE 102** - Suggestion to have #3 broken into 3 CLOs instead of cramming into one.

**OTE 100** - Suggestion on the short title to change Funds to Fun.

OTE 100-104 and 160 were approved with the suggested changes.

**POS 105** - in description-remove the comma after government. Change #3 from analyzing to analyze.

**POS 111** - #4 remove comma after opinion. Why does each competency have two verbs? Historically we have not allowed two verbs. Elsa is going to take back to the discipline to discuss which verb they want to use because there is mix of levels on the hierarchy. Can break some of these into separate competencies. She does not feel comfortable to make the decision right here and now.

**MAT 261** - Revisions done, Carol was on the phone, updated the description and appropriate technology, removed reference to previous class. Unanimously approved.

**HLT 131** - Archive suggestion, however, they are being taught at DOC and Pickens. 125 and 137 is being used at Pickens. Program approval just got approved in June and with a new faculty, they are going to revamp their courses and will bring back. Sunset on an archived course is 10 years, if they want to use the classes without title change, they can be brought back out. Vote was to archive HLT 131 and 140

**HLT 140** - Archived

**CAD 229** - remove student in description, voted to approve
Adjournment

[Facilitator Name] Adjourned the meeting at Mike Anderson adjourned at 1:21 pm.

Minutes submitted by: Kris Gates