



MEETING MINUTES

Friday, March 5th, 2021

WebEx

9:00am-2:00 pm

I. WELCOME & ATTENDANCE

A. **Members Present:** Amy Braziller (RRCC) Chair, Jenai Rutledge (ACC) Recorder, Kelly O'Dell (CCA), Shirley Smith (CCD), Andy DeRoche (FRCC), Joe Shields (LCC), Kent Ross (NJC), Becky Sporer (OJC), Travis Parkhurst (PCC), Deidre Schoolcraft (PPCC), Rhonda Schoenecker (TSJC), Nicholas Swails (CNCC)

B. **Members Absent:** Daniel Grafton (MCC) Vice Chair

II. CHANCELLOR JOE GARCIA, CCCS – Updates from the CCCSystem & Colorado Legislature

A. Presentation of SFAC bylaws to President's Council for consistent compensation for SFAC representation. Generally well-received. Further consideration promised.

B. Legislative Items: Dropping 'junior' from the names of 3 of the CCCS college names. Long history of making these changes exists. Still meeting some resistance – conversation ongoing. Main objections from colleges/legislators related to competition and clarity in marketing to students. Final vote anticipated end-of-spring.

C. Budget considerations – federal stimulus dollars are anticipated. There continues to be considerations of future initiatives and measures to shore up budget losses, if needed.

D. Working with Colorado Mesa to support and recruit students who have enrolled but not returned.

E. Many current initiatives at the system are geared towards recovering students most impacted by the pandemic to encourage re-enrollment and completion of degrees.

F. Announced new CCCS Board Member: Garrison Ortiz – Current Chair of County Commissioners in Pueblo. Alumni of Pueblo Community College. Graduated from CSU Pueblo with his bachelors and MBA.

G. **SFAC Question:** What is the current status of specific degree development through/for Colorado Online? **Answer:** Still working on understanding demand. Conducting market research through student surveys and with the help of an outside consultant. In addition to establishing market demand, there is focus on working on logistics, including marketing to target populations and recruitment into online programs.

H. **SFAC Question:** What are the current steps being taken to recruit adult learners who may have lost jobs due to the pandemic into CCCS? **Answer:** Most marketing has been left to the individual colleges. Strategy development to determine effective recruitment campaigns is on-going.

I. **SFAC Question:** Presidential searches - with the large number of Presidents that will be on-boarding during the next few years, what efforts are being taken to train/mentor/support new presidents in the system? **Answer:** A "President's training" is being developed at the



system level. Intended to be a year-long training to help inform and educate about aspects unique to Colorado legislature, finance, and CCCS operations.

III. DR. LANDON PIRIUS – Vice Chancellor for Academic and Student Affairs

- A. Compensation for SFAC representatives was discussed at recent President’s Council. No formal resolutions reached – conversation ongoing.
- B. Colorado Online (formerly CCCOnline) Updates –
 - 1. Surveys have been developed and are being distributed to students to gain understanding of student perspectives on things like what experiences make online classes successful and enjoyable for students and how registration should work.
 - 2. Instructional Design (ID) team: Working on development of course scaffolding. SFAC Members, Kelly O’Dell, Nicholas Swails, and Deidre Schoolcraft currently serve on the committee. Committee members provided updates on current progress. Committee is still in the early stages of work. Current SFAC members serving on the committee requested that clarification about the committee charge and end-goals be given at a future ID team meeting – Landon agreed to follow-up with the committee.
 - 3. List of sub-committees was sent to SFAC members. List should be shared with faculty senates. Solicitation to participate and selection of committee members will begin within the next month. A survey may be sent out to faculty to gather feedback about CCCOnline and Colorado Online.
- C. SFCC – Topical Outlines in the CCNS (SP 9-71)
 - 1. Policy outlines requirements of CCNS (including lists of common co-req’s, common pre-req’s, etc.). Revision in past years removed the requirement that a common topical outline must be required – but expectations regarding whether all items on the topical outline should be covered in all classes or whether they should be used more as guidelines to inform curriculum topics were never formalized. Result is a mixed application of this policy. SFCC has requested that it be clarified how the topical outline be used at each college. Ultimately question is how prescriptive should curriculum be? and how closely should it follow the topical outlines? Opened to discussion – SFAC suggested that topical outlines be organized by learning outcomes to make suggestions about how SLOs should/can be addressed but also build in flexibility.
- D. Trainings for Hyflex Classroom Best Practices are in the planning stages
 - 1. Planning late spring/early summer and late summer trainings. Work to develop from local expertise – starting with a ‘train the trainer’ model. What kinds of things need to be addressed and how would these trainings be received? Compensation would be provided and training would be open to both full-time and part-time instructors.
 - 2. SFAC Recommendations/concerns about trainings and the implementation of Hyflex classrooms: Best practices needed - concerns about potential abuses (e.g. extremely large class sizes; student accountability, etc). What are the goals and what are we hoping to achieve with Hyflex classrooms? Students also need support, training, and guidance and clear expectations for engagement in a Hyflex classroom. Need to address tech inequities between colleges within the system. College capabilities to offer these



types of classes differ broadly between metropolitan and rural colleges. **LPirius Response:** Feedback will be reviewed with planning committee. Regarding inequities in access to tech - Infrastructure updates are needed but the costs are very high – currently reviewing possible options.

E. April 2 – Excellence Through Equity-Minded Teaching Symposium (conflicts with next SFAC meeting): <https://cccsevents.cccs.edu/teachingexcellencesymposium/>

F. Teaching Excellence Grant has been approved to move forward. Formal announcement and application details will be forthcoming. Anticipated application deadlines in September.

IV. TAMMY WARD – Director of Concurrent Enrollment Initiatives at CCCS (SFAC-Led Question/Answer Session)

A. **Question:** How do colleges and H.S. align on FERPA, drop/add, attendance, grades?

1. **Answer:** FERPA – parents should be referred to student counselors – colleges/instructors can share grades with H.S. counselors but same rules apply for FERPA in terms of sharing. Students should be the primary contact for all CE related questions – not parents.

2. **Answer:** Grading – may be differ between the grade assigned by the college and the grade given for H.S. credit. Best practice is that the grades should match but there is no law or policy that requires this.

3. **Answer:** Withdraw dates should be similar and consistent. Part-of-terms (POT) can be adjusted as needed, but the dates are set and should be followed for each POT.

4. **Question:** How are instructors/high schools held accountable to ensure that courses are being taught as expected and address the SLOs? **Answer:** There are options to place high schools/instructors on performance plans if there are concerns the course outcomes are not being met.

5. **Question:** How can/should departments address students who are placed in a CE class that are not prepared for the college class? At some colleges there has been pressure to remove pre-requisites. **Answer:** Pre-requisites are designed to ensure that students are ready. In the absence of pre-requisites, there needs to be clear and constant communication between colleges and counselors to hold students to the appropriate standards.

6. **Question:** Credentialing – some H.S. are indicating that credentialing of teachers differs between colleges – including in CTE areas; e.g., if industry experience is older than 7 years, teaching and additional training can be used to meet those requirements at some but not all colleges. Rules are being applied inconsistently across colleges. Can there be some consistency implemented within the system about how instructors/teachers are credentialled for CE? **Answer:** There are efforts to bring these into alignment but most important that the methods used to determine if instructors are qualified to teach in a discipline at a college also be followed and applied similarly for H.S. teachers teaching CE classes.

7. **Question:** CE courses are being offered to students who are headed to university - not the students who will matriculate to our CCCS colleges. Shouldn't we be



targeting students who are at risk of not going to college? Can we ask districts to offer a specific percentage of CE programs to under-served/less-affluent populations? **Answer:** Could be a good thought for development of new programs but do not want to pull away programs that are already established. **LPirius:** “System-wide, about 1/3 of CE students matriculate to our colleges. About 50% of CE students go to a university.”

8. Use of D2L for CE classes - Is there any consideration about asking for consistency? **Answer:** Currently it is at the school/instructors’ discretion in collaboration with the department within the college.

9. **Question:** When a department deems instructors to be unfit, that feedback is not always honored at the CE institution or by the CE office at the college. What is the actual appropriate process? **Answer:** Department determinations should be honored. Process for determining qualified instructors should be consistent for both instructors at the H.S. and at the college. Interviews may not be required but the qualifications should be the same.

10. **Question:** Payment of tuition/lab fees. Lab fees and books are not always covered by the district and are passed on to the student. How is it determined what gets paid for? Students are often not allowed to enroll in online classes – how is this determined? **Answer:** Policies about enrollment is often district-specific. There are some

B. Additional questions about CE can be directed to Tammy.Ward@cccs.edu

V. SFAC Business/Discussion

C. February Minutes approved unanimously.

D. SFAC Bylaws—Report from Presidents’ Council meeting

1. Compensation for acting representatives to SFAC presented to Presidents.
2. The initiative was received with some hesitancy. Issue remains under discussion.

E. Discussion Item: Should SFAC members, who accept jobs that are administrative in nature (e.g. associate dean), but who remain on a faculty contract, be allowed to continue to serve as an SFAC rep? Some members expressed concern about possible conflicts of interest that may arise. Consensus was that decision should be left to the individual college’s faculty senate. No updates to bylaws will be made at this time.

F. Chair interest for SFAC 2021/2022

1. SFAC Elections: Deidre Schoolcraft accepted the nomination for the role of chairperson.
2. Voting and remaining positions for AY2022 will be completed at the April meeting.

G. Other issues

1. Upcoming Meetings:
 - a) April meeting overlaps with the Excellence through equity-minded teaching symposium. Logistics of rescheduling make that an unfeasible option. Start time for April meeting may move ahead to 8AM, anticipated ending time will be 12PM.
 - b) May meeting will run 9AM-3PM. Plan accordingly.



2. Concurrent Enrollment conversation and concerns will continue to be discussed with Landon Pirius and to determine which issues SFAC can/should focus on. SFAC suggestions for next steps that were considered included:

- (1) Requesting that Landon Pirius & Tammy Ward meet with each college faculty body to discuss CE and field feedback.
- (2) Continue to collect and provide feedback via SFAC to Landon Pirius?
- (3) Focus on issues of CE that are most affecting faculty around the state.

H. SFAC meets with IAC next Friday 3/12.

II. Adjourn (2:00pm)