



AGENDA
Friday, December 2, 2022
Virtual via Zoom
9:00am-3:00pm

SFAC Members: Deidre Schoolcraft (PPSC) Chair, Travis Parkhurst (PCC) Vice Chair, Jenai Rutledge (ACC), Nathan Robinson (NJC), Paul Boone (TSJC), Todd Ward (CNCC), Ellie Camann (RRCC), Catlyn Keenan (FRCC), Shirley Smith (CCD), Kelly O'Dell (CCA), Becky Sporer (OJC), Brian Gauck (LCC), Ewan Magie, Recorder (MCC)

I. SFAC Approval of November Minutes

A. Attendance

1. Members Present: Ewan, Deidre, Todd, Nathan, Ellie, Sheryl, Travis, Kelly, Brian, Catlyn, Becky, Jenai, Paul,
2. Members Absent: None

II. Approval of Agenda

III. 9-11: Landon Pirius:

A. VC has been visiting campuses across CCCS, both in-person and virtual. In some cases, he has met with entire college, other times with Faculty Senate. Conversations focus on ColoradoOnline. More visits to come; the invitation remains open.

B. Shared Governance policy and timeline; first meeting scheduled for 12/14, then once a month in SP23, with a goal to complete it by end of Spring Semester. Should we include more diversity in general in this committee group? Should we include a representative from every college in CCCS? Do we need to include other employee groups in this committee? Check with Angie Gramsie re; staff inclusion on committee?

C. CCCS Strategic Plan and Board: Materials will be on public site in two weeks

1. Institutional Research Dashboards: Primary Metrics for CCCS Board Analysis – Certificates & Degrees Awarded; Retention Rates; Success & Transfer Rates; Concurrent Enrollment; Course Pass Rate & Concurrent Enrollment; Course Completion Data; GPA Data

2. 3-page Executive Summary Reports of Board Metrics for each college in CCCS

3. Strategic Plan Update Committee will be created in 6+ months

D. Bachelor's Degree Development: 2 degrees coming (college-specific, not all-CCCS)

1. 5 other BAS degrees in development are more collaborative, including Applied Science in Business. Discernment of core courses is under way. Teacher Prep is underway at MCC, though interest will gradually spread. Construction Management is underway at several colleges. Cyber Security and Behavioral Health are underway at several colleges.



E. ColoradoOnline: Info sessions have covered major topics already; will resume 1/12/2023. February will see a wider presentation (Tammy V will clarify).

1. Questions and challenges re: Learning Design elements
2. There's a desire to have this element led by faculty, but it isn't happening; people leading the academy are the same who designed the shells. Designers have subsumed the content expertise, and this needs to change. VC will communicate this next week. Faculty on Learning Design teams have been resigning due to frustration with designer-control of process. There's a need to develop stronger trust in the process overall.
3. Why not use college-specific processes, not just the LDT process?
4. Concerns re: timing and compensation for LDT?
5. Concerns re: Front Range-college driven process?
6. Concerns re: lack of trust in faculty from LDTeam, especially in course evaluation.
7. Need to include more faculty re: LMS process.
8. Consistency is important, but there is a lack of faculty involvement in development process. It's too heavy on the administrative side, too heavy on QM.
9. Is it possible to include student focus groups and incorporate their feedback?
10. Design Academies are mainly developing Ready-to-Teach material, which are not required for instructors to use. Then why are we concentrating on that during this development process?

F. Course Leaf: 3 components – Curriculum piece will be completed by end of FA22; Program component is clunky, but links to local curriculum committees for revision and will be done by SP23; College Access will be available by end of SP23.

G. AAA: 2 conversations – Effort to include AAA as a required course in all degrees; related to HIPS, AAA can be required as a component to improve student success.

1. Nothing is coming re: AAA from CCCS office
2. AAA sometimes perceived as barrier to student completion; possible to assign Cosi Coaches to teach AAA?
3. Check with Chancellor or Vice Chancellor re: college policy changes & reasons as justified by CCCS office

IV. 10:45-11:00: Break

V. 11:15 Frank Vasquez, System IT, to talk with us about LMS Governance for CO@/recruit SFAC rep.

A. Shift to single-instance requires all colleges to use specific elements, like internal messaging tool.

B. LMS Governance Structure: Steering Committee (VPAA Council) at top; Change Advisory Board below Steering Committee (meets monthly and assesses then implements changes); Five groups below Board: LMS Admins; LTC; Learning Designers; Accessibility/Disability User Groups; Faculty User Groups.

C. CAB Members, including 2 SFAC representatives.



- D. Could we include more user-groups (like students and faculty) among the representatives?
- E. Can we create a Student Assessment Panel to evaluate course-use experience, semester by semester? A Student Focus Group could be very illuminating, especially feedback from new students. Including this group feedback on a regular, iterative basis would be essential for creating a system that can develop over time.
- F. Is there a way we can include an Automatic Response component to the internal messaging system?
- VI. 11:30-Noon: Learning Design Leads, Tina Parscale and Michael Murphy to address questions from faculty about LDA and other CO@ curriculum issues.
- A. 20 disciplines, 37 courses, 120 participants in Academy this Fall22; results will impact over 29,000 students soon.
- B. Question: Given the extensive feedback, what are some upcoming changes in the SP23 Academy? Planning Retreat unfolds next week. Goal to rearrange sequence of elements in the Academy. Redesign of Academy given extensive feedback that many faculty have experience using Backward Design. Efforts are being made to be flexible in scheduling, and to accommodate the need for faculty to start earlier. Explanations of LD Checklist are being made more clear and accessible. Efforts are being made to make the LDT more present in meetings, to better facilitate interactions with faculty.
- C. Efforts are being made to give disciplines more time to assemble their teams, to improve timing and coordination. Need to improve communications and messaging for greater clarity overall.
- D. Course Materials Selection Process: Science faculty in particular need more time to order proper lab kits. New plan to extend the FA22 Learning Academy to provide more months for science faculty to have SU23 to work on course materials. Piloting this effort now with 5 science courses. There were also confusions re Lab Kit Vendors: there needs to be a process to clarify vendors for lab kits. If there is a different vendor, please take time to communicate that in a timely manner.
- E. Consider student perception that online science courses are more difficult due to lack of hands-on connections between labs and lectures.
- F. Could we switch the order and put Curriculum Development first, Learning Design second?
- G. Curriculum Design is the most challenging aspect to success in Online Course Design. Efforts are being made to be flexible as possible with faculty, in discipline-specific courses. In Ready-to-Teach, the goal is to make it structurally sound yet faculty can make it their own.
- H. Will accommodations be made for students to rent or access Course Materials more flexibly? Funds have been made available to send materials to college libraries for the purpose of student access.
- I. Further discussions with LDTeam re Curriculum first: reach out to Dr. Michael Murphy: Michael.murphy@cccs.edu and/or Tina Parscal: tina.parscal@cccs.edu



- VII. Noon-1 Lunch (offline)
- VIII. 1-1:05: Ewan needs to jettison being Recorder—anyone willing to step into the role? Vote.
 - A. Jenai agrees to serve as Recorder from February to April 2023 election.
- IX. 1:15-3: college check-ins (and good things, too); CO@; CE; BP 2-30; salaries; other issues.
 - A. Widespread admin/faculty conflict; can SFAC ask for admin response to failures in leadership across many colleges in CCCS? These conflicts ultimately harm students b/c fac are worn down and not trusted, constantly dealing with these issues. Could SFAC provide CCCS presidents w/a Case Study bult from collected stories from faculty across the system, particularly to emphasize many positive aspects and not just problems? Should SFAC talk w/VC re: leadership issues? Can SFAC create a Case Study re: Effective Leadership Communication Best Practices? Could SFAC develop a survey for respective college leadership: What would you like to see in terms of faculty-admin communications?
- X. ADJOURN (3:00pm)