# 2:2 State Discipline Agenda & Minutes, 2018

***COMPLETE THE FOLLOWING:***

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| **Date of Meeting:** |
| **Discipline(s) (list all disciplines who met together):** |
| **Current Discipline Chair Name:**  |
| **Newly Elected Discipline Chair Name:**  |
| **New Discipline Chair E-mail:** |

If necessary, include on another page listing all elected Discipline Chair’s names and their discipline.

 ***After meeting, e-mail completed document as a Word attachment to*** ***Robin.Lewison@cccs.edu***

**10:45 – 11:50 Discipline Groups Meet in Their Break Out Rooms**

**12:00 – 1:00 Lunch (main courtyard)**

 **1:00 – 3:00 Breakout Session Continues**

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| **TASKS TO COMPLETE IN DISCIPLINE BREAKOUT SESSION** | **COMPLETED** |
| 1. Take attendance and include in these electronic minutes. See last page; add lines as needed.
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| 1. Assign an individual to record electronically minutes/decisions.
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| 1. Election of State Discipline Chair.
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| 1. Course Archive review
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| 1. Follow instructions on the Course List
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| Training needs? |

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| Notes/Comments: |