

State Faculty Curriculum Committee
COLORADO COMMUNITY COLLEGE SYSTEM

February 10, 2017

CCCS, 9:00 A.M., Lowry Campus, President's Conference Room, Bldg 959

Meeting Information:

SFCC Meeting

Friday, February 10, 2017

8:45 am | Mountain Standard Time (Denver, GMT-07:00) | 7 hrs

Meeting number (access code): 923 489 361

Meeting password: Success2017!

URL: <https://cccs.webex.com/cccs/j.php?MTID=m06df48c6f86048b860fbca6e487a0b44>

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Meeting Agenda

Present: Louis Beatty, CMC; Jim Crandall, Aims; Jeff Froyd, CCD; Kris Gates, PPCC; Christine Gaudinski, Aims; Jennie Gross, CCCS; Jennifer Harrell, CCA; Paula A. Hermann, Pickens; Lynnette Hoerner, RRCC; Janiece Knieppe, RRCC; Kimi Kelley, OJC; Beth Lattone, CCA; Lindsay Lewan, ACC; Gillian McKnight-Tutein, FRCC; Doug Mugge, ACC; Warren Munick, PPCC; Michael Payne, PCC; Boyd Rodman, PCC; Clint Rothell, NJC; Matthew Wilson, FRCC.

Present by phone: Tammy Dorenkamp, OJC; Jessica Edington, MCC; David Johnson, CNCC; Carol Kuper, MCC; Chris Luchs, CCCOnline; Leigh Sinclair, CCD; Becky Young, LCC.

Guests: Barb Frihauf, MCC; Lina Fedynyshyn, EGTC; Mercedes Quesada-Embid (phone), Michael Womochil, CCCS.

9:00 AM Approval of Prior Minutes, Boyd Rodman, PCC

Minutes from January's meeting were approved with no further edits.

SUS Mercedes Quesada-Embid, CMC

Mercedes Quesada-Embid reintroduced SUS 101 and SUS 201. These courses have been revised as electives for students not currently in the SUS program. The number of objectives and redundancies between the courses have been reduced since these courses were last under discussion.

SUS 101 – The course description describes what the students will do, instead of what the course does. The topical outline needs to be amended to read as a list of topics, not a summary of the course.

SUS 201 – In competency #3, the verb “Envision” needs to be replaced with a measurable verb. Describe, compare, and analyze were all suggested. The topical outline should be less prescriptive and more of a guide.

SUS 101 and SUS 201 were held pending edits.

ABM courses, Mike Womochil, CCCS, Barb Frihauf, MCC

The recommendations made by the SFCC at the January meeting were reviewed and implemented, except in a few cases where the discipline felt the proposed edits would not reflect the intention of the discipline. ACC prefix has reviewed the appropriate courses and has no concerns around overlap or redundancy. The ABM courses, 103-258, were all approved.

Academic Affairs Presented by William Tammone, CCCS

Dr. Tammone brought SP 9-71 to the attention of the committee, specifically the first section under Approval Process for Entering Courses in the CCCNS, section 1b – After a proposed course is approved by the college's curriculum committee, the college notifies the System Office of Curriculum and Instruction, which enters the course into the CCCNS Proposed Course Database. Courses entered in the Proposed Course Database can be offered immediately. Although it is recognized that this language is probably in place to allow colleges to be responsive to the needs of industry, it raises the question of whether it implies that SFCC approval can be assumed. It has happened, although rarely, that a college committee has approved a course which was ultimately denied by SFCC.

Discussion followed around whether a proposal to change the language and/or process should be pursued.

The SFCC views its charge as approving courses based on accuracy and compliance with existing rules, not based on merit or need. Assessing need for a course rests with the discipline teams. College level curriculum committees should assist faculty in preparing courses that comply with existing guidelines and are appropriate for the system. Participants in the process of bringing courses forward are aware that SFCC approval is not absolutely guaranteed.

Discussion followed around the timing of discipline chair approval in the process.

Dr. Tammone requested that SFCC reflect on the language in the clause and consider whether amendments or the addition of cautionary language around the approval process should be added.

FCC charge proposed updates, Lynnette Hoerner, RRCC

Lynnette Hoerner presented a document on proper preparation of a course template and common reasons for the SFCC to hold approval or deny a course for the committee's review. This document is intended to assist faculty and college curriculum committees in preparing complete and accurate course templates for presentation to the SFCC. The SFCC is asked to review the document and send comments and edits to Lynnette. A finalized version will be sent to curriculum committee chairs.

gtPathway CCNS course view review, Jennie Gross, CCCS

It was clarified that the CDHE will require GT courses to have the required language printed on the syllabus for each course. However, there is no current mandate about where precisely on the syllabus the language needs to be, so long as it is present. Faculty should be reminded not to update their syllabi until the course in question is approved by SFCC and the VP council. The SFCC may review and approve GT courses prior to the established deadlines as submissions and time allow.

COM and MA1 have been granted extensions for this process from February 28 to the end of March. Another extension may be requested if a good faith effort is made but courses cannot be fully revised by then.

Revised GT pathway courses need to go through one, and only one, college curriculum committee. This should be the college where the discipline chair is employed, or the discipline chair may designate a discipline team member to take the course through another college's committee.

11:30 -12:00 Lunch

Bulletin Board Review, Boyd Rodman, PCC



SFCC Bulletin Board
2.10.17.xlsx

Discussion on review of BAS courses began the review of the bulletin board. The question was raised of how SFCC determines consistently whether a course is truly a 300-400 level course. The SFCC looks for higher order verbs and complexity and depth of the course outline.

AVT 118 was held for discipline chair approval.

EGG 132 – This course is intended to involve students in engineering prior to attending engineering school. EGG 132 was approved.

FIW 106 and 116 were held for discipline chair approval.

GEY 116 was approved.

GEY 140 – This is a revision of an existing course. Questions were raised on whether this course duplicates any GIS offerings, but were resolved to the satisfaction of the committee. However, in order to avoid confusion, a title change was suggested. Edits are also needed for the topical outline. GEY 140 was held for edits.

GEY 143 – This is a revision of an existing course. Discussion followed on whether a field trip should be mentioned in the course description. Generally, method of delivery of instruction is not included in course descriptions. Discussion followed on whether the field trip is integral to the delivery of the course, such that no other reasonable accommodation could be made for a student who could not participate in a field trip. Dr. Tammone will bring the matter to system legal for advice on this issue. GEY 143 was held.

GEY 205 was approved.

GEY 208 was approved.

WQM 150 was archived, as it has been replaced with WQM 220.

ZOO 100 and ZOO 205 were approved to be archived. ZOO 100 has been rolled into ZOO 101, and ZOO 205 has been rolled into ZOO 206.

SCI 171 and 172 were held pending edits requested in December.

STE 100 is on hold.

RTE courses are on hold.

RCA 166 and 266 – The topical outline subheadings look like competencies in both courses. RCA 266 needs edits to its course description.

CUA 120 – Edits have not been received. CUA 120 has been on the bulletin board for a year and is now off the bulletin board. The course will need to be resubmitted to SFCC for approval.

MAN 389 is on hold.

ACC 346 is on hold.

MAN 324-489 are on hold.

The archive process has been very successful. The disciplines are thanked for their work on this project. A motion was made to archive all courses with a “yes” in the chair approval column. The motion was passed. The change will be effective with the new academic year.

Housekeeping, Jennie Gross, CCCS

2017-2018 Calendar – The May meeting will be held May 12th, 2017. The August meeting will be held August 18th, 2017.



SFCC 2017.18 Mtg
Dates.pdf

Election of SFCC Chair – Anyone interested in this position or finding out what it entails should email Boyd Rodman or Dr. Tammone.

Course Templates

The templates were reviewed. Blue text indicates a hyperlink to required content. There is guidance on the number of course repeats in ES 4-87. It was re-emphasized that these documents are templates, not instructions.

Discussion followed on the category “transfer elective”. Jennie Gross will evaluate this category and whether it is necessary and bring findings back to SFCC in March.

Discussion followed on the use of Course A/Course B learning outcomes, and the role of recommended course learning outcomes.

The start date for use of these templates is effective immediately for GT courses being reviewed. It will be mandatory for all courses submitted to SFCC beginning with the August round of submissions.



Course Submission
Template gtPathway.ct



Course Submission
Template non gt.CTE.ct

Date/Location for 2:2 – 9.22.17 Pueblo



Prerequisites Discussion, William Tammone, CCCS

Pre-requisite discussion SP9-71. Background of the System Procedure; Colleges are not currently in compliance. However, timelines, guidance, data and greater understanding of how to implement standard pre and co-reqs for courses across the System is being undertaken. Discussion concerning process (perhaps a sub-committee to review just pre-co reqs), Impact to FA, CTE, program approval, discipline conflicts, hidden pre-reqs, course overrides and waivers were all pointed out as items to be reviewed. Look at concurrent enrollment and 4 year acceptance of courses. EAB is a limiter as it cannot accept courses with different pre-reqs. Can there be multiple pre-reqs for one course – i.e. “OR”. Timeline might be to consider an introduction to the issue at the 2017 2:2? Perhaps start with gt courses then move to CTE or non gt courses. Define pre-req.co-req. Data – can the disciplines start at the college level and compile what each college is doing within the discipline to understand scope? Discussion around difference in urban/rural student needs and how to manage pre-reqs for this demographic. Understood that this is a complex issue, but one that needs to be addressed and a mindful discussion to be had.

THERE IS NO TIMELINE AT THIS POINT. ONLY IN THE DISCUSSION STAGE. SFCC encouraged to gather info and send to their VPIs so discussion can continue at the VPI level

Adjournment

Boyd Rodman Adjourned the meeting at 145 PM.

Minutes submitted by: B. Lattone