Statewide Faculty Curriculum Council
Minutes from the November 14, 2014 Meeting
Lowry, Building 959, President's Conference Room

I. **In attendance: Introductions of all members**
Tara Bell – CCCS
Fred Boettcher – OJC
Janet Brandon - CCA
Peggy Burros – RRCC
Kent Clement – CMC
Jim Crandall - Aims
Tammy Dorenkamp - PJC
Christine Gaudinski – Aims
Stanton Gartin - NJC
Jennie Gross - CCCS
Lynnette Hoerner—RRCC
Martha Jackson Carter - CCA
David Johnson – CNCC
Carol Kuper – MCC
Danielle Landworthy - CCD
Beth Lattone – CCA
Lyndsey Lewan – ACC
Ryan Newfort - TJC
Warren Munick - PPCC
Michael Payne – PCC
Paula Provence – ACC
Brenda Rhodes - NJC
Boyd Rodman, Chair —PCC
Claudia Romero—FRCC
Leigh Sinclair - CCD
LaVonya Todd-Washington – EGTC
Scott Thompson – NJC
Tracey White - CMC
Angie Williams – CCCS
Matt Wilson - FRCC
Becky Young – LCC

_____

II. **Approval of Minutes and Revisions on Bulletin Board**
    a. **Approval of October 10, 2014 minutes, first and second motion approved.**

Approvals:

COURSES POSTED IN November 2014				-	-	-
Prefix & #	Course Title	Crdts	New/Delete/ Revise	Chair Approval	SFCC Approval	Notes
ACC 116	Computerized Billing	3	Delete	√		-
ACC 124	Acct Principles II Recitation	1	Delete	√		-
DMS 255	Adult Echocardiography I	2	Delete	√		-
DMS 265	Adult Echo Pathology I	2	Delete	√		-
DMS 266	Adult Echo Pathology II	2	Delete	√		-
CRJ 167	The Science of Fingerprinting: Classification and Uses	3	NEW			-
CRJ 272	Forensic Victimology	3	NEW			-
DPM 123	Cummins B Series	2	NEW			-
DPM 124	Powerstroke Engines	2	NEW			-
DPM 125	Duramax	2	NEW			-
LEA 110	Career Management	1	NEW	√		-
LEA 111	Law Enforcement Defensive Weapons	1	NEW	√		-
NUA 181	Hospice Care Internship	0-12	NEW			-
PHO 233	Glamour & Fashion Photography	3	NEW			-
PHO 253	Food Photography	3	NEW			-
PHO 269	Business of Photography	3	NEW			-
LEA 109	Culture and Conflict Resolution	2	Revise: comptncies, outln, ctlg dscprt	√		-
HPR 208	Medical Terminology for Health Professionals	2	Revise: chng ttl, descrip, comptncies, outln			-
EMS 162	Wilderness EMS - Upgrade	3	Revise: chng, credits from 2 to 3			-

Prefix & #	Course Title	Crdts	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
CRJ 217	Restorative Justice	3	Revise: chng, descrip, comptncies, outln			-
CRJ 232	Forensic Criminology	3	Revise: chng, descrip, comptncies, outln			-
ENG 121	English Composition 1: CO1	3	Revise: comptncies			-
CAD 220	Advanced 3DS MAX Character Modeling	3	Revise: ttl			-
HHP 190	Holistic Health Applications of Crystals and Minerals	1	Revise: ttl, chng, descrip, comptncies, outln, credits .5 to 1			-
CIS 110	Introduction to Basic Computers	1	Revise: ttl, descr., cmptncs., outln	√		update rec'd 11/05/14; orginal post was 08/2014
PHO 259	Extreme Adventure Photography	3	Revised title & competencies			-
						-
COURSES POSTED IN October 2014				-	-	-
Prefix & #	**Course Title**	**Crdts**	**New/Delete/Revise**	**Chair Approval**	**SFCC Approval**	**Notes**
CAD 108	Intro to Microstation	6	Delete	√	√	2 to 2
CAD 260	C. A. D. Project	2	Delete	√	√	2 to 2
CRJ 136	CRJ Research Methods	3	Delete	√	√	2 to 2
CRJ 187	Coop Education/Internship	1 to 12	Delete	Denied		2 to 2
CRJ 208	Criminal Evidence	3	Delete	√	√	2 to 2
CRJ 215	Constitutional Rights Inmates	3	Delete	√	√	2 to 2
CRJ 228	Crime Analysis III	3	Delete	√	√	2 to 2
CRJ 249	Penology	3	Delete	√	√	2 to 2
CRJ 250	Computer Crime Investigation	3	Delete	√	√	2 to 2
CRJ 254	Crime Analysis IV	3	Delete	√	√	2 to 2
CRJ 255	Organ Mgmt/Correctional Institution	3	Delete	√	√	2 to 2

CRJ 265	Crime Analysis V	3	Delete	√	√	2 to 2
CRJ 266	Crime Analysis VI	3	Delete	√	√	2 to 2
CRJ 269	Adult Surv/Childhood Molestatn	3	Delete	√	√	2 to 2
CRJ 287	Crime Analysis VI	3	Delete	√	√	2 to 2
DMS 256	Adult Echocardiography II	2	Delete	√	√	-
FIW 116	Cabroile - Queen Anne Furniture	4	Delete	√	√	2 to 2
FIW 162	Kitchen Design	8	Delete	√	√	2 to 2
FIW 163	Res Cab Design & Construction	8	Delete	√	√	2 to 2
FIW 164	Res Cab/Counter Installation	8	Delete	√	√	2 to 2
FIW 205	Tablemaking	4	Delete	√	√	2 to 2
FIW 206	Chairmaking	4	Delete	√	√	2 to 2
FIW 211	Shop Carpentry	4	Delete	√	√	2 to 2
FIW 220	Adv Furniture-Cabinet Cost	4	Delete	√	√	2 to 2
FIW 270	Woodworking Lab IV	1 to 8	Delete	√	√	2 to 2
FIW 271	Woodworking Lab V	1 to 8	Delete	√	√	2 to 2
FIW 272	Woodworking Lab VI	1 to 8	Delete	√	√	2 to 2
FIW 273	Woodworking Lab III	1 to 8	Delete	√	√	2 to 2
FIW 274	Woodworking Lab IV	1 to 8	Delete	√	√	2 to 2
GEY 119	The Great Ice Age	1	Delete	√	√	2 to 2
GEY 120	Snow, Ice, and Avalanche	3	Delete	√	√	2 to 2
HVA 109	Residential Gas Boilers	2	Delete	√	√	2 to 2
HVA 144	Residential Equipment Sizing	2	Delete	√	√	2 to 2
HVA 145	Residential Duct Sizing	2	Delete	√	√	2 to 2
MAT 110	Turbo Algebra	3	Delete	√	√	2 to 2
MAT 111	Technology Lab for Algebra	1	Delete	√	√	2 to 2
MUS 166	MIDI II	2	Delete	√	√	2 to 2
MUS 220	Women in Music	5	Delete	√	√	2 to 2

Prefix & #	Course Title	Crdts	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
PHT 206	Employment Preparation	0.5	Delete	√	√	2 to 2
PHT 220	Pharmacology/Pathophysiology I	5	Delete	√	√	2 to 2
PHT 221	Pharmacology/Pathophysiology II	5	Delete	√	√	2 to 2
AGR 233	Applied Info Tech in AG	3	NEW			AGR faculty meeting soon
AGR 235	Precision AG Operations	3	NEW			AGR faculty meeting soon
CAD 221	Adv 3Ds Max Arch Visualization	3	NEW	√	√	
CRJ 113	Evidence & Courtroom Procedure	3	NEW	√	Table	Course description exceeds maximum number
CRJ 119	Legal and Ethical Concepts	3	NEW	√	Table	Course description exceeds maximum number
CRJ 154	Critical Issues in Victimology	3	NEW	√	Table	122 word course description
CRJ 167	Fingerprinting: Class and Uses	3	NEW	√	Table	
CRJ 238	Responses to Violence	3	NEW	√	Table	Need a faculty member at next SFCC meeting to explain the CRJ courses.
CRJ 270	Human Trafficking	3	NEW	√	Table	
NUA 120	Hospice & Palliative Care	1	NEW	√	√	-
NUA 121	Bereavement & Spiritual Care	1	NEW	√	√	
VET 102	Veterinary Medical Terminology	1	NEW			<20% different HPR178 Veterinary medicine, terminology had to be retaught after students had taken the Human medical terminology class. There is a difference between animals and humans. Need DC approval before SFCC can vote.
						-

COURSES POSTED IN September 2014

Prefix & #	Course Title	Crdts	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
ACT 212	Advanced Metal Welding	1	NEW	WTG		
ACT 233	Advanced Auto Frame Sectioning	1	NEW	WTG		
DEA 101	Dental Terminology	1	NEW	√		#5 begins with "Understand" and the course description doesn't follow the guidelines. Send this course back for clean up
MOT 207	Intro to Coding for Medical Assisting	3	NEW			
MTE 110	Applied Communication & Teamwork in Industry	3	Revised title & competencies	√		Send back, broader competencies and more detailed outline

Prefix & #	Course Title	Crdts	New/Delete/ Revise	Chair Approval	SFCC Approval	Notes
WEL 232	Advanced Flux Cored Arc Welding	6	NEW	WTG		rtd to Paul for course template; rec'd 11/04/14

COURSES POSTED IN June 2014				-	-	
Prefix & #	Course Title	Crdts	New/Delete/ Revise	Chair Approval	SFCC Approval	Notes
AEC 103	Intro to Architectural Drawing	3	NEW	waiting		
AEC 108	Digital Architectural Graphics	4	NEW	waiting		-
AEC 152	Construction Technologies 1	4	NEW	waiting		-
AEC 161	Masterworks of Building Craft	3	NEW	waiting		-
AEC 201	Architect Design Fundamentals	4	NEW	waiting		-
AEC 252	Construction Technologies 2	4	NEW	waiting		-
BIO 228	Field Biology	4	revised- title and description	√	WTG	rtd for updated outline
EMS 162	Wilderness EMS - Upgrade	3	revised - credits & description	√		**Sent back pr SFCC -8/29/14**
PSG 110	Fundamentals of Sleep	3	revised- description, competencies, & outline	waiting		This program is currently in suspension for lack of students. Suggest we let these time out on the BB. It will probably end anyway.
PSG 130	Sleep Patient Evaluation	3	revised- description, competencies, & outline	waiting		
						-

COURSES POSTED IN MAY 2014				-	-	
Prefix & #	Course Title	Crdts	New/Delete/ Revise	Chair Approval	SFCC Approval	Notes
BTE 120	Introduction to Business Tech	3	revised- ttl,dscrptn,cmptncs,outln	√	table	**Modify course description so it matches better with the competencies. change course title: Intro to Business Practices**
EGT 230	Civil Drafting Applications I	6	DELETE	√	√	Hold pr DC- courses were proposed as new-- per DC delete, discipline is going another direction

Prefix & #	Course Title	Crdts	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
EGT 231	Civil Drafting Applications II	6	DELETE	√	√	Hold pr DC- courses were proposed as new-- per DC delete, discipline is going another direction

Prefix & #	Course Title	Crdts	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
AVT 116	ATC Phraseology	2	NEW	√	HOLD	The exam needs to be stated. Hold until exam question is answered. 10/02 Revision rec'd with justifications, see doc 10/10/14 SFCC questions concerning competencies and UP classes; look at passing score as part of FAA and place into course description, not outcome.Kristine will send email; 10/14/14 updated with new info from Michael Joy 116 words in the course description. Jim will talk with the faculty member.
AVT 117	ATC Procedures	4	NEW	√	HOLD	Same as AVT 116 140 words in the course description.
MGD 244	Documentary Production I	3	NEW	√	waiting	Martha will give Frederick a call.
MGD 245	Documentary Production II	3	NEW	√	waiting	These groups need to get together and discuss this. FVM has this program, feels their course should be the course adopted. If an MGD faculty can't be credentialed in FVM and vice versa, this creates the opportunity for both disciplines. Ask Brandon to come to the next SFCC meeting to discuss the credentialing issue with SFCC.

Prefix & #	Course Title	Crdts	New/Delete/Revise	Chair Approval	SFCC Approval	Notes
					√	
WEL 141	Intro Multi Process Welding	4	WTG	√		need mtg minutes from 2:2 wtg on Course template- updates; rec'd 11/04/14
WEL 142	Basic Multi-Process Welding	4	WTG	√	√	need mtg minutes from 2:2 wtg on Course template- updates; rec'd 11/04/14
WEL 143	Intermediate Multi-Process Wel	4	WTG	√	√	need mtg minutes from 2:2 wtg on Course template- updates; rec'd 11/04/14
WEL 144	Advanced Multi-Process Wel	4	WTG	√	√	need mtg minutes from 2:2 wtg on Course template- updates; rec'd 11/04/14

COURSES POSTED IN MARCH 2014				-	-	-
Prefix & #	**Course Title**	**Crdts**	**New/Delete/Revise**	**Chair Approval**	**SFCC Approval**	**Notes**
BTE 257	Managing Office Technology	3	revised-cmptncs,outln	√	√	

COURSES POSTED IN DECEMBER 2013			Last chance for these classes – they are about to come off the BB due to the one year policy			
Prefix & #	**Course Title**	**Crdts**	**New/Delete/Revise**	**Chair Approval**	**SFCC Approval**	**Notes**
CUA 239	Production Apps-Internat'l	4	NEW	√	HOLD	Needs title chg - emailed Carol Hines per SFCC
POS 250	Colorado Legislature	3	NEW	√	HOLD	revisions needed
-	-	-	-	-	-	

_____

Accuplacer testing replacement - Marilyn
- **Dev Ed Taskforce recommendation.**
- **Assessment needs to be aligned with the curriculum.**
- **Can't be a generic assessment.**
- **Needed multiple measures.**
- **Accuplacer scores in Colorado have never been validated.**
- **Students should be placed at highest level possible.**
- **Change in philosophy, instead of saying "No" to getting a student in college level class, this philosophy says "Yes" to getting students into college level classes.**
- **Pearson publishing came to the taskforce and formalize an assessment, didn't work out though.**
- **Need an RFP for a vendor, started in February 2012. All of the VP's of instruction had the opportunity to look at the RFP.**
- **McCann & Associates won the RFP.**
- **5 year contract.**
- **Analyzes writing samples, computer based, diagnostics also available.**
- **2 Writing samples, 1 math, 1 reading.**
- **Kuddos to Bitsy Cohn for her leadership on this project**
- **January 25, 2015 roll out date at community colleges across the State of Colorado, for summer implementation**
- **Is there a policy for retesting? The recommendation was there needs to be some standardization across the colleges. In the past there has been inconsistency. At this point there isn't anything, but should be a long term thought.**

General Education Requirements for AA/AS degree
- **SFCC has a more stringent requirement for general education courses than CCHE has.**
- **Do we want to create a committee to address this?**

AP test scores – informational handout
- **Number of courses gathered together how cut score is accepted at colleges.**
  - **If there is no score it is shown in green, 2 or higher shown in red, 3 in white and 4 or 5 is in yellow.**
- **Inconsistency with how scores are being accepted at institutions.**

2:2 minutes review
- **Copies of the minutes.**
- **Break into groups to find any items which need to be completed.**

Colleges indicating they can NOT add a certain prefix/discipline to their institution. How does this impact our 80/20 rule?
- **Creates a similar to identical course**
- **If administrators are restricting what disciplines/prefixes are adopting at their institution, this impacts the common course numbering philosophy of no duplication.**
- **We need our VPI's to discuss this at their level.**
- **It can present credentialing problems.**

Additional notes:

- **When a class shows up on the BB, but is denied or not approved, it still needs to sit on the BB for at least the one year as it may be offered at the originating institution. It goes into the archived section.**
- **If a course is sitting on the BB under proposed, can I build the course in Banner? If it is new it will show up, if it is changed, the change won't take effect until the academic year ends.**
  - ○ **SFCC sometimes comes across as difficult to get a course through. Faculty need to understand we hold everyone to the same level.**
  - ○ **Some faculty get upset that the course gets sent back because the template is incorrect. Faculty need to make sure they are using the most current template and not reuse from a previous course which may have been submitted years ago.**
  - ○ **Institutions need to check their forms before sending them to the system. Not all institutions send the forms to Angie in a consistent manner.**
    - ▪ **Ie: FRCC sends the system form along with their institution form.**
    - ▪ **Need a process: What are the steps you follow? What is necessary? Martha will send forward her institutions examples.**
- **HIT 122 – change from 2 to 3 credits. Need change effective to Spring 2015 instead of Summer 2015.**
- **GT Pathways**
  - ○ **March 13, 2015 – Final Submissions for GT pathways due date.**
  - ○ **List generated of what GT courses haven't been offered in the last 12 months and the past 5 years.**

- Jerry sent the VPI's the list, however, some courses on that list have indeed been offered.
- Any which haven't been offered will no longer remain GT Pathways courses.
- Should list all GT courses on the website.
- There is also a list of "Coming Soon" courses, Jenny/Angie will update this list too.
- New website has been difficult to navigate; this is a work in progress.

- **HIS 246 History of Mexico GT course:**
  - Is this a new or old course? It's been in CCCNS for a while.
  - The HIS discipline agreed that new courses would be using new procedure.
  - The competencies no longer meet our criteria: ie: Understand is used.
  - Ask the History discipline to clean up the competencies of the database.

- **History Discipline Course Clean up**
  - If the content isn't changing, but the wording is changing, these changes can go through Jenny/Angie.
  - If removing or adding competencies then yes, it would need to go through an institutions curriculum committee.

- **80/20 rule**
  - The 20 was designed to allow faculty to place their own content into their course.

_____

The Meeting was adjourned. Next meeting is on December 12, 2014.

Minutes Respectfully Submitted by
Claudia Romero, FRCC
SFCC Secretary