

**State Faculty Curriculum Committee**  
**COLORADO COMMUNITY COLLEGE SYSTEM**

November 11, 2016

**CCCS Lowry Conference Center 1061 Akron Way, Denver CO 80230 Room 200A (The Chapel)**

**Meeting Information**

Attendees: Phone – Chris Heuston FRCC; Becky Young LCC; Leigh Sinclair CCD; Tammy Dorenkamp OJC; Carol Koch CMC; Renee Kuharski CMC; Roger Coit CMC; Paul Rauschke CMC;

Present: Michelle Hoffer CCD; Derek Patton CCD; Mike Anderson NJC; Louis Beatty CMC; Kris Gates PPCC; Christine Gaudinski Aims; Jennie Gross CCCS; Jennifer Harrell CCA; Paula A. Hermann Pickens; Lynnette Hoerner RRCC; Janiece Knepe RRCC; Kimi Kelley OJC; Carol Kuper MCC; Beth Lattone CCA; Lindsay Lewan ACC; Chris Luchs CCCOnline; Warren Munick PPCC; Michael Payne PCC; Boyd Rodman PCC; Brenda Stevens EGTC; Matthew Wilson FRCC; Michelle Hoffer CCD; Derek Patton CCD

**Meeting Agenda**

**9:00 AM Approval of Prior Minutes, Boyd Rodman, PCC**

Motion made and seconded. Minutes approved

**DIT, Andrea Ulrich, PPCC (Kris Gates)**

Letter submitted by Andrea Ulrich. These courses are in support of a new certificate for a Certified Dietary Manager. On completion, graduates will work in facilities such as skilled nursing and rehabilitation centers to provide healthy diets to patients. Concerns on overlap, specifically with CUA's field sanitation class, arose. A discussion has begun with the discipline chair of CUA but resolution has not been reached. Questions concerning scope of practice within wording of courses – is the intent to manage the diet not the patient? Please review grammar and mechanics in all courses. Chris Heuston spoke to the courses and will work with Andrea for a re-write. All course on HOLD. DIT 123, DIT 162, DIT 171

**MAP course review Vicki Bond, Chris Heuston, PPCC & FRCC Derek Patton**

MAP 110 – update #5 to Perform, MAP 138 #7 PPE before period #18 CLIA leave as is – is not an acronym, #4 remove “including” MAP 140 MAERB reference at college level – OK to leave in 14/7/8/12 Develop #9 between Changes to be made- sent to discipline for review. Course approved with changes. MAP 110, MAP 120, MAP 138, MAP 140, MAP 150, MAP 183, MAP 189.

**HWE 123 New Course/UPDATES, Michelle Hoffer, CCD**

Michelle spoke to the updates. CUA reviewed and approved. Course was approved.

### **SAO New Course, Paul Rauschke, Roger Coit, CMC**

SAO 263/264 add descriptions SAO 162/265 update title to reflect Avalanche and Weather SAO 162 Add "P" in description, SAO 164 Develops The course introduces, The focus includes SAO 263 Provides SAO 264 Provides #3 Evaluate SAO 265 Provides remove SA/ONT SAO266 Covers SAO 279 Course includes update outline/competencies – they are transposed. Discipline to review competencies -- are these competencies clearly addressed in the other courses – would the student know they are working toward the course? Are the course competencies? Or program level? Changes to be made- sent to discipline for review and courses reviewed in Dec. HOLD

### **ASI New prefix/courses, Michael Martin, CMC**

ASI 111 Provides and introduction to course; remove the pre-req #1 "Z" remove all capitals are necessary in the courses ASI 112 Remove first sentence Relates, update periods, lower case ASI 114 HOLD review MAN 205 for overlap within the disciplines Update title to reflect "ASI Events & Promotions" HOLD for MAN review. ASI 130 remove all but first line in description. Changes to be made- sent to discipline for review and courses reviewed in Dec.

### **Academic Affairs Presented by William Tammone, CCCS**

New BAS for ESA was and is off to the Board for December approval. Colleges hoping to offer for Fall 2017 enrollment. CCA – spoke to the current concerns within the media (Aurora Sentinel/ Inside Higher ED) concerning gateway to success program and faculty statement. This is a personnel matter – however curriculum concerns have been reviewed and courses are being taught in accordance to SFCC/GE Council specifications. HLC and CDHE have no concerns. BELL commission with \$\$ toward apprenticeships. Dr T and group travelled to Switzerland to review their apprenticeship model. Very nice! Concerns that the BELL commission is not including the Community Colleges in curriculum process - we have no rep on the commission. Steps being taken to mitigate this.

Dr Tammone will provide breakfast AND lunch for the December SFCC meeting.

### **Co-Chair discussion and nominations, Boyd Rodman, PCC**

Scott Thompson is stepping down from co-chair position in December. Mike Anderson was nominated/seconded for new co-chair. Vote passed. Congratulations to Mike Anderson in new role.

### **SFCC training and reminders, Boyd Rodman,**

Reminder to the committee about its charge – discussion around mandates and guidelines to the college curriculum committees about what should be reviewed before sending courses forward. Discussion around how to review courses before the monthly meeting to ensure consistent review. Courses can be sent to members by Chair for review before the meeting. Consensus vote on courses and "concerns" reviewed. This ensures ALL courses are reviewed, but not all the meeting. Boyd will divide and send the ABM courses to the SFCC for review before December. Group will receive word documents and track changes; send to Jennie for revisions. ES 9-82 was reviewed and members were reminded that a guideline exists for accepting PLA credit without exact matches in CCCNS. Course numbers 999.

SFCC decided to look at mandates and training in January.

## **Bulletin Board Review Presented by Boyd Rodman**

HNR – new prefix – HOLD approval until Dec for course and program review. Courses are not being taught. Member of SFCC charged with finding out which prefixes have honors courses currently and where the courses are housed.

MOT 125 – Concerns that this course should use verbs such as “introduces” instead of “teaches” to reflect that it is a survey course and not teaching the competencies in depth. Concerns that this course could be perceived as beyond the scope of MOT and needs clarification around the level of material and the healthcare providers this course is appropriate for. The last sentence of the course description was recommended to be removed, since it discusses concurrency/prerequisites/co-requisites. Remove “s” form the title to ensure consistency. HOLD

MOT 133/135 concerns about depth and scope of practice being specific to MOT. Similar concerns as above in MOT 125. HOLD

MEE courses on HOLD. Disciplines (MUS/MEE) meeting on 11.11.16 to discuss rewrites and discipline overlap.

MOT 130/13/208/209/210 Courses on HOLD. Discipline has re-written and submitted to college curriculum committee for review.

EGT 101 Course description should be amended to “Provides the training... to produce”. The second sentence of the course description should be amended to “Course will develop...” Course descriptions should always reflect what the course does, not the student. HOLD

EGT 102 Similar concerns around the course description as described in EGT 101. Remove “ the course covers – begin with app???? #10 CAM spell out #9 CAM spell out watch and update others. Side discussion followed on what the appropriate extent of administrative edits by the SFCC should be and how to maintain consistency of feedback given to all courses. HOLD

EGT 104 was approved to be archived.

EGT 210 the course covers; industry based CAM – spell out Computer Aided Machining, update to lowercase where applicable.

IND 206 Title change approved. Matthew Wilson to work with Anita – the description is prescriptive. HOLD for updates. Description should not include mode of instruction, such as use of case studies or simulations, to allow faculty to determine delivery methods.

MGD 227 #5 periods. MGD, ENP, BUS, and MKT all have seen and approved this course. Course approved by SFCC unanimously.

SUS 101/201 – Faculty will send updates and course to be reviewed in December

## **Adjournment**

Boyd Rodman adjourned the meeting after a motion and a second at 1309.

Minutes submitted by: B. Lattone