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| --- | --- | --- | --- | --- |
| **Attendance** | **College** | **Category** | **Contact** | **Email** |
| present | Aims Community College | Academic | Daniel Alvarez | daniel.alvarez@aims.edu |
| present | Aims Community College | CTE | Jennifer Bailey | jennifer.bailey@aims.edu |
| absent | Arapahoe Community College | Academic | Juliet Beckman | juliet.beckman@arapahoe.edu |
| present | Arapahoe Community College | CTE | Nancy Finnegan | nancy.finnegan@arapahoe.edu |
| absent | CCCOnline | CTE |  | vacant |
| present | CCCOnline | Academic | Kai Savi | kai.savi@cccsonline.org |
| present | Colorado Mountain College | Academic | Lora Meredith | lmeredith@coloradomtn.edu |
| present | Colorado Mountain College | CTE | Kristy Brooks-Olk | [kolk@coloradomtn.edu](mailto:kolk@coloradomtn.edu) |
| absent | Colorado Northwestern CC | Academic | Joe Wiley | [joe.wiley@cncc.edu](mailto:joe.wiley@cncc.edu) |
| absent | Colorado Northwestern CC | CTE | Karly Dumas | [karly.dumas@cncc.edu](mailto:karly.dumas@cncc.edu) |
| present | Community College of Aurora | Academic | Martha Jackson-Carter | marth.jackson-carter@ccaurora.edu |
| present | Community College of Aurora | CTE | Beth Lattone | beth.lattone@ccaurora.edu |
| present | Community College of Denver | Academic | Tammi Spicer-Dormuth | tammi.spicer-dormuth@ccd.edu |
| present | Community College of Denver | CTE | Paige McEvoy | [paige.mcevoy@ccd.edu](mailto:paige.mcevoy@ccd.edu) |
| present | Emily Griffith Technical College | CTE | Jacinda Lay | jacinda.lay@emilygriffith.edu |
| present | Emily Griffith Technical College | Academic | Steven Garcia | [steven.garcia@emilygriffith.edu](mailto:steven.garcia@emilygriffith.edu) |
| present | Front Range Community College | Academic | Kathy Mennen | [kathy.mennen@frontrange.edu](mailto:kathy.mennen@frontrange.edu) |
| present | Front Range Community College | CTE | Abel Coombs | abel.coombs@frontrange.edu |
| present | Lamar Community College | Academic | Becky Young | becky.young@lamarcc.edu |
| present | Lamar Community College | CTE | Arosha Loku Umagiliyage | Arosha.LokuUmagiliyage@lamarcc.edu |
| present | Morgan Community College | Academic | Carol Kuper | carol.kuper@morgancc.edu |
| present | Morgan Community College | CTE | Bill Miller | [bill.miller@morgancc.edu](mailto:bill.miller@morgancc.edu) |
| present | Northeastern Junior College | Academic | Clint Rothell | clint.rothell@njc.edu |
| present | Northeastern Junior College | CTE | Mike Anderson | mike.anderson@njc.edu |
| present | Otero College | Academic | Kimi Kelley | kimi.kelley@ojc.edu |
| absent | Otero College | CTE | Ryan Belew | ryan.belew@ojc.edu |
| present | Pickens Technical College | CTE | Sam Hoffmann | sdhoffmann@aurorak12.org |
| present | Pickens Technical College | Academic | Brad Kizer | [bkizer@aurorak12.org](mailto:bkizer@aurorak12.org) |
| present | Pikes Peak State College | Academic | Warren Munick | [warren.munick@PikesPeak.edu](mailto:warren.munick@PikesPeak.edu) |
| present | Pikes Peak State College | CTE | Dennis Natali | [Dennis.Natali@PikesPeak.edu](mailto:Dennis.Natali@PikesPeak.edu) |
| present | Pueblo Community College | Academic | Michael Payne | [michael.payne@pueblocc.edu](mailto:michael.payne@pueblocc.edu) |
| present | Pueblo Community College | CTE | Marianne Horvath | Marianne.Horvath@pueblocc.edu |
| present | Red Rocks Community College | Academic | Lynnette Hoerner | lynnette.hoerner@rrcc.edu |
| present | Red Rocks Community College | CTE | Paul Weinrauch | [paul.weinrauch@rrcc.edu](mailto:paul.weinrauch@rrcc.edu) |
| present | Trinidad State College | Academic | Desi Maxwell | desi.maxwell@trinidadstate.edu |
| absent | Trinidad State College | CTE | vacant |  |
| present | Community Colleage of Aurora | Vice President Academic Success | Bobby Pace | bobby.pace@ccaurora.edu |
|  |  |  |  |  |
| present | Colorado Community College System | Director of Academic Programs and Curriculum | Danen Jobe | danen.jobe@cccs.edu |
|  | Colorado Community College System | CTE Representative | Emily Fickbohm | emily.fickbohm@cccs.edu |
| absent | Colorado Community College System | Curriculum Catalog and Scheduling Manager | vacant | denise.mosher@cccs.edu |
| absent | Colorado Community College System | Vice Chancellor | Landon Pirius | landon.pirius@cccs.edu |

## State Faculty Curriculum Committee (SFCC) Meeting Agenda

### Friday, March 10, 2023

### 9:00 A.M., ZOOM log-in information on last page!

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| **Time** | **Topic** | **Discussion & Documents** | **Action/Responsible Party** |
| 9:00 – 9:10 AM  *(meeting will start promptly at 9:00)* | **Introductions, and Overview of the Day**   * **Welcome: Bobby Pace, CCA-VPAA Liaison** * **Confirmed: April 14, 2023 face to face option**   **Presidents Conference Room – 2nd Floor Admin**  **Building Lowry, Denver CO** | Abel Coombs, Beth Lattone, and Clint Rothell | See topic category to the left.  Dr. Bobby Pace, Vice President of Academic Affairs (VPAA), Community College of Aurora (CCA) is now the VP liaison for the VP Council and the State Faculty Curriculum (SFCC).  Nathan Haslett, Trinidad State College (TSC), will no longer serve as the Career and Technical Education (CTE) rep for SFCC. Abel Coombs has asked TSC to find a replacement. |
| 9:10 – 9:15 AM | * **February Minutes** | Clint Rothell | Moved by Lynette Hoerner, Red Rocks Community College (RRCC). Seconded by Martha Jackson-Carter (CCA). Minutes approved. |
| 9:15 – 9:25 AM | * **SFCC Office Hours – New SFCC Member Mentorship** | Beth Lattone | Beth Lattone, (CCA) and Co-Chair of the SFCC, recommended that SFCC hold “office hours” for anyone who needs guidance in submitting courses. SFCC agreed that Beth Lattone would move forward in drafting what this would look like. She will report back to the SFCC soon. |
| 9:25 – 9:40 AM | * **VPAA Liaison** * What kind of information is this group looking to get from the VP Liaison? * **VPAA Curriculum Recap** * **February VP Curriculum Call/System CAO recap**   ASI 1013 on hold for course duplication review. ASI 1011/1012, Bicycle Mechanic I & II already exist. Appears to be cross-over between the 3 courses.   * Questions also arose about using 3rd party curriculum and company/project branding within courses. The VPAAs have asked that this be a discussion topic.   Decisions/discussions would include SFCC.   * The ANT 2317 GT Pathway documentation for SS3 consideration has been sent to CDHE for a GE Council agenda item at their next monthly meeting | Beth Lattone/Denise Mosher | Dr. Bobby Pace (CCA) asked if there were any questions the SFCC might have as he enters his new role with SFCC.  Lynnette Hoerner (RRCC) asked if we could get a monthly update from the VP Council on courses they approve. Dr. Pace responded that he will send his notes on the VP Council meetings to SFCC members on an ongoing basis.  Mike Anderson, Northeastern Junior College (NJC), asked if the VP’s of each college could review the course submissions from their own institutions before they come to SFCC. Dr. Bobby Pace responded to Mike Anderson by saying he would be glad to share this with the VP Council.  The VPAAs asked that the topic of branding and content be discussed at SFCC today. After hearing comments from the SFCC, Abel Coombs, Front Range Community College (FRCC), and Co-Chair of the SFCC said we must deal with these issues on a case by case basis, with the help of the VP Council. |
| 9:40 – 9:50 AM | * **GE Council Update** | Juliet Beckman | Juliet Beckman was not present at SFCC. |
| 9:50 – 10:00 AM | * **SFCC SharePoint Access by Non-SFCC Members** | Abel Coombs | Abel Coombs recommended that the policy of the SFCC should remain the same, namely: any faculty/staff throughout the Colorado Community College System (CCCS) should not have access to the SFCC SharePoint, because it would give anyone in the system access to edit documents. As of right now, they can view them, but not edit them. The SFCC approved that this policy stays the same. Kate Barnes (CCCS) will now be in the email list of the SFCC, so that she will be sent updated minutes every month. She will post current minutes from SFCC, so all faculty and staff can have access to review the most updated notes. |
| 10:00 – 10:45 AM | * **Academic Updates:** * **SP 9-71 Policy change**   “Recommended” for CLO’s  “Topical Outline”   * **Pre/Co-requisite/Testing Scores-Status report**   Phase II  Timing of new standard’s submissions  Standard’s Appeal Process   * **Contact hour/schedule type standards** * **Course Approval Processing – Interim** * **VPAA sends approved submissions to Danen Jobe (**[**danen.jobe@cccs.edu**](mailto:danen.jobe@cccs.edu)**) and Deb Lechuga (**[**deb.lechuga@arapahoe.edu**](mailto:deb.lechuga@arapahoe.edu)**)** * **Distribution/SharePoint Updates:** [CCCSASAD@cccs.edu](mailto:CCCSASAD@cccs.edu) | Danen Jobe & Landon Pirius | **SP 9-71 Policy Change**  Danen Jobe, Director of Academic Programs and Curriculum at the CCCS, also said that “recommended” will no longer be used in course templates. This also implies that disciplines will no longer be able to require topical outlines.  Martha Jackson-Carter (CCA) responded that this decision is supposed to be made by each discipline. Danen responded that we should disregard his statements about the recommended topical outlines section he mentioned above until he can speak with Landon Pirius, Vice Chancellor, CCCS. He will get back to us next month. He also mentioned that he would like Landon Pirius to be there as well. SFCC members would like Landon there as well.  Mike Anderson (NJC) asked about 80/20 rule that used to be SP 9-71. Mike said that the more we make prerequisites and everything the same, it will hurt our opportunities to serve the needs of each local college. Danen said they are doing everything they can in CCCS leadership to avoid this, and that each college has ways to serve their students in the way that is best for them.  **Pre/Co-requisite…**  Danen Jobe said that all prerequisites are in now, and they have submitted them to CCCS IT. So, phase 1 is complete. Danen reiterated that programs will still have their own autonomy.  Beth Lattone (CCR) asked what happens when there are data entry errors with prerequisites. Danen said that everything will be entered in the catalog as is at this point. However, contact Danen if there is a data entry error, so they can add an addendum to the catalog.  **CourseLeaf**  Mike Anderson (NJC) asked when we can expect Course Leaf to be ready. Danen reported that the CCCS is doing their best to have it ready by the Fall of 2023.  **Contact Hours/Schedule Type**  SFCC reps expressed concern about workload, compensation, and whether contact hours should be exact, or set to a minimum. Danen said that in light of these concerns, they will not rush the process. More updates coming soon. |
| 10:45 – 11:00 AM | * **Colorado Online @ Update** | Tammy Vercauteren | Tammy Vercauteren, Project Director, Colorado Online Strategic Plan, reported that some of the courses that are running in the fall are still waiting for course materials. Course materials are needed soon to ensure that Colorado Online is in compliance with laws on when textbook material are available to students. The most important information is the ISBN of each textbook. The preference is for faculty to use the digital version, because it is most helpful for students. Tammy also mentioned that it would be great if disciplines could send links to the course materials they would like to use – CCCOnline, etc. a.s.a.p. |
| 11:00 – 11:15 AM | * **ASL 2245, Ethics for Professions, presentation** | Michelle Stricklen | Approved with revisions. |
| 11:15 – 11:25 AM | * **SKB 1040 Review** | Mike Martin/Tim Widmer | Approved with revisions. |
| 11:25 – 11:40 AM | * **REX Course Review** | Jennifer Gallagher | RAX 1013, 1023, 1024, 2033, 2034, and 2054 were approved with revisions. |
| 11:40 – 12:30 PM | * **Breakout Room Session - Please be sure to use the BB for additional information. Information about Reserved Specialty Courses and Schedule Types have been added as tabs. Be sure to save your notes to the file on the SharePoint.**   **Room #1**  **BCI 4010**  **ENG 0090**  **MGD 2044**    **Room #2**  **ECE 1031/1111/2641**  **Room #3 –Pending?**  **CON 1032/1033/1034** | ALL | ***For all courses below, please see the Bulletin Board (BB) for course titles.***  **Room #1**  BCI 4010 was approved with revisions.  MGD 2044 was approved with revisions.  ENG 0090 was approved with revisions.  **Room #2**  All ECE courses approved with revisions. See courses in topic category on the left.  **Room #3**  CON 1032/1033/1034 courses are being sent back so the CON discipline can discuss these courses with UAS and AVT disciplines to avoid duplication. |
| 12:30 PM – Finish | * **Breakout Room Report Out** | ALL |  |

Topic: SFCC Meetings

Time: This is a recurring meeting Meet anytime

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213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

149.137.68.253 (Mexico)

69.174.57.160 (Canada Toronto)

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